

## **Sheshequin Township Planning Commission**

**August 6, 2003 Minutes**

meeting location: Sheshequin Township Office

**ATTENDANCE:** Commission Members present: Jody Stroud, Rob Sweppenheiser, Laura Blain, Marshall Fuller, Ty Reynard, Skip Smith, Bob Whipple; no absences; new vacancy: Roberta Sabitus Place resigned per notice at July township meeting; Wanck vacancy still not filled.

The meeting was opened at 7pm by Jody Stroud.

**PRIOR MINUTES:** Minutes from the prior meeting were distributed; a Sweppenheiser/Smith motion was passed to approve the July 2, 2003 minutes as distributed.

**PUBLIC COMMENT:** none

### **COMMUNICATIONS:**

A letter of resignation from Roberta Sabitus-Place was shared at the regular township meeting on July 7; she has resigned as both Supervisor and Planning Commission member due to relocating outside the township.

Stephen Polzella, Comprehensive Planner from the Bradford County Office of Community Planning and Grants, sent a notice urging municipalities to submit a letter of intent if we want assistance (for a fee? It is presumed if we put our names on the waiting list now, we are NOT committed to purchase services later.) No decision was made.

### **OLD BUSINESS:**

**Raupers and Chaffee Subdivisions:** The supervisors approved both of these subdivisions at their last meeting after resolving our questions to their satisfaction. Janet provided further explanation re: waivers, however, it seems to contradict our understanding of the language on the form. We still would like further clarification because we are concerned about township liability in the event of a failing system.

**Driveway Permits:** A Reynard/Smith motion was passed to request the driveway permit issue be placed on the township agenda, with recommended fee of \$25.

**Other Township Plans:** We are still seeking to view completed plans from other townships.

**Planning Commission Vacancies:** With Roberta's resignation, we now have two vacancies. Greg Grenier has already expressed his willingness to serve on the commission; several other names were suggested and will be followed up on to recommend to the supervisors.

### **NEW BUSINESS:**

**Subdivision reviews:** none this month.

**Logging Ordinance:** A Smith/Whipple motion was passed to request that the supervisors consider adopting a logging/mining ordinance to require permits and posting of bond in order to protect township roads from potential heavy equipment damage.

**Planning Series books:** An incomplete set of books (#1, 4, 6,7, and 8), were found in Roberta's files and passed along to Laura for the Planning Commission. We would like a complete and current set, perhaps for all members? All members were given book #2, and a xeroxed copy of an earlier edition of the planning code.

**ADJOURNMENT:** The meeting was adjourned at 8:30 pm.

**Next meeting: September 3, 2003, 7:00pm**

Respectfully Submitted,

Laura Blain, Planning Commission Secretary