

Sheshequin Township Planning Commission

December 4, 2002 Minutes

Sheshequin Township Building,

ATTENDANCE: Commission Members present: Roberta Sabitus-Place, Laura Blain, Marshall Fuller, Rob Sweppenheiser, Skip Smith, Stan Janiak; Absent: Jody Stroud (excused), Ty Reynard; Also present: Solicitor Jon Foster

The meeting was opened at 7pm by Rob Sweppenheiser.

PRIOR MINUTES: Laura distributed the minutes from the prior meeting; a Fuller/Sabitus-Place motion was passed to approve the November 6, 2002 minutes as distributed.

CORRESPONDENCE: none

OLD BUSINESS:

Resignations: A replacement has not yet been confirmed for the vacancy left by Bob Cole's resignation. Roberta spoke with Dotti Costello, who is interested but unavailable from January through March. Skip spoke to Kevin Rubert, who declined because of commitments to his sons.

Stan Janiak must also be replaced because of the requirement that a commission member be a resident of the township. While he has a business in the township, his residence is in Athens.

Several recommendations were made to fill the two vacancies: Jason Wanck, Norm Shores, Glen Shores, Bob Whipple. Roberta will try to get responses from those suggested in order to fill the vacancies at the December 9 township meeting.

Survey: Jon distributed yet another revision of the survey along with a draft cover letter, both were reviewed and revised. Laura will design letterhead for the cover letter listing names and phone numbers of all commission members, supervisors, and the township secretary. Laura and Marshall will check with Trinket Community Organization for permission to hold a public meeting at their center on March 5, 2003. Skip spoke with and confirmed agreement from bus drivers that they are willing to collect surveys from students. A Sabitus-Place/Smith motion was passed unanimously to request township funds to cover outsourced printing of the survey (5 sides x 450 to 500 copies), purchase of a mailing list from the county, and postage for mailing to all township residents.

Bylaws: Laura distributed a draft which was reviewed and revised. An article regarding meeting decorum or separate rules for meeting conduct should be included or referenced; Jon will email a model to Laura for consideration.

NEW BUSINESS:

Ethics Financial Disclosure Forms will be required, and should be forthcoming from Janet Lundberg. They are due in May.

Review Athens Plan: Commission members are asked to review the Athens Plan before the next meeting, giving some thought to which section each is most interested in compiling. Roberta will provide additional copies to any members who still need one.

ADJOURNMENT: The meeting was adjourned at 8:20 pm.

Next meeting: January 8, 2003. 7:00pm

Respectfully Submitted,

Laura Blain, Planning Commission Secretary