

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES December 16th, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren. Members of the public present were: Laura Hewitt.

There were no special announcements. Holdren motioned to approve the minutes of the previous meeting. Smith provided the second, motion carried. The Road Master John Smith gave his written report to the supervisors. Smith would like to order 500 more ton of Anti-skid for the winter months. Holdren made a motion to purchase 500 ton more of anti-skid, Smith seconded and motion carried. The written report is available to the public if requested.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. The secretary has started sending ordinances to Laura Hewitt for the Web site. Laura requested to try and compress the ordinances to a low resolution so they don't take up much so they are easier to download. There is nothing new with the Welcome signs for the Township. The Township is waiting for the easements from the solicitor's office. John and Lori are still working on getting a quote for a Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the Junk Yard issues as of right now. There is nothing new from Contech on other bridge structures at this time. Lori will continue to work on insurance quotes for the January meeting for the township. The Goose Hollow bridge project is done. There is nothing new with the Crowley Hollow bridge project; this project will not be started at this point in 2020. Holdren made a motion to pass the Budget Resolution with no tax increases for 2020. Smith seconded and motion carried.

NEW BUSINESS

The board discussed the email from Mr. Wanck on the reports from Gene Powlus. We received the reports from Gene Powlus which Mr. Wanck requested and they have been forwarded to Mr. Wanck via email. Lafy made a motion to approve the 2020 Reorganization Date and also the Regular meeting dates provided by the secretary and to advertise as required. Holdren seconded motion carried. Smith made a motion to approve the bills to be paid and the treasurer's report. Lafy seconded motion carried.

Lafy made a motion to adjourn the meeting at 7:30pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES November 20th, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren. Members of the public present were: Laura Hewitt.

There were no special announcements. Smith motioned to approve the minutes of the previous meeting which were drafted by Kurt Lafy. Holdren provided the second, motion carried. The Road Master John Smith gave his report to the supervisors. Laura Warner asked for updates to the Warner Hill Road closure. Kurt will type up a letter to all the residents along Warner Hill Road with updates to the road closure.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. The secretary has started sending ordinances to Laura Hewitt for the Web site. We had a resident comment about notification of the Township meeting changes. Lori Kepner, secretary explained any changes are advertised as the Second Class Township Code requires as well as the changes are posted outside the front door and that also all the meeting dates are posted outside the front door in the display case. Laura Hewitt will make sure that any changes to the meeting dates are posted on the website as a bold type announcement. Also there was an email requesting the board put area announcements on their website. The board decided that only Sheshequin Township Business will be announced on their web site. There is nothing new with the Welcome signs for the Township. Lori is to contact Pelling's office and have him send her the easements for the residents which will have the signs on their properties. John is still working on getting a quote for a Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the Junk Yard issues as of right now. Kurt provided the township with information on other bridge options for future projects. Lori will continue to work on insurance quotes for the January meeting for the township. The board discussed the Fair Districts Act. Holdren motioned at this point they are not ready to make a vote on the information provided to them. They feel the Resolution provided is not accurate for Sheshequin Township to pass. Smith seconded motion carried.

NEW BUSINESS

The board received the 2020 Bradford County Humane Society agreement. Smith made a motion to accept and sign the agreement for 2020. Holdren seconded motion carried. The board discussed the notification letter from, Attorney Scott Pelling that he has received the payment for monies owed to the township from Conklin. This matter is closed once the payment has cleared the bank. The board reviewed the proposed 2020 budget. Holdren motioned to advertise the proposed 2020 budget. Smith seconded motion carried. Holdren made a motion to approve the bills to be paid and the treasurer's report. Smith seconded motion carried.

Lafy made a motion to adjourn the meeting at 8:25pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP
Minutes of Regular Meeting
October 21, 2019

Chairman Kurt D. Lafy called the meeting to order at 6:28 PM.

Present at the meeting were Chairman Kurt D. Lafy, Vice-Chair Aaron Holdren, Roadmaster John Smith, and several guests from the Fair Districts of Pa. Alliance.

Following the pledge of allegiance, Chairman Lafy requested the Alliance representatives give their presentation.

Next, the minutes of the September 16th, 2019 meeting were approved by a unanimous vote after John Smith motioned and Aaron Holdren seconded.

The Roadmaster gave his report.

Under old business, the Antolic “junk yard” was discussed. It was determined that he should be informed he has to comply. Chairman Lafy noted he would contact Mr. Antolic. Lafy noted he had arranged a meeting with a bridge company, Contec, for early November. As well, a budget workshop was scheduled for November 6, at 6:30.

New Business saw correspondence from Bradford County Planning and Mapping requesting a vote to approve a private lane’s name. Donkey Lane, situated on property owned by Bishops, was voted on and approved. Holdren motioned. Smith seconded. 3 yeas. Additionally, the supervisors voted, Smith moving, Holdren second, 3 yeas, to return Malawski’s holding tank fees.

Lafy motioned to approve the bills. Holdren seconded and 3 yeas carried the motion.

As there was no further business, the meeting was adjourned at 7:40 PM.

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES September 16, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren. Members of the public present were: Maggie Sheffler. Maggie Sheffler addressed the board about the Fair Districts Act. She explained their group would like a proclamation signed in support of the Fair Districts Act. She said Athens Township and Sayre Borough are concerning it. The supervisors hadn't researched the information enough at this time to make a decision, but would review the information on the Fair Districts Act and get back to her.

There were no special announcements. Lafy motioned to approve the minutes of the previous meeting with the addition to why he abstained from the motion at the August meeting on the minutes. Smith provided the second all agreed. The Road Master John Smith gave a written report to the supervisors. If anyone wishes to receive a copy it is on file at the Township Office.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. There is nothing new with the web site. There is nothing new with the Welcome signs for the Township. Lori is to print off the easements from Pelling's office to give to Kurt Lafy. John is still working on getting a quote for a Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the Junk Yard issues as of right now but keep it on the agenda under old business for now. Lori is working on the information provided from PennDot on the PennDot Bridge over Crowley Hollow Road. The Fall Cleanup is on September 28th, 2019 from 8am-1pm. The BCTOA Fall Convention is on September 26th, 2019 registration starts at 8am.

NEW BUSINESS

The board discussed the other bridge projects that they have in the Township. They will be contacting Contech about other types of Bridges, costs etc. The board discussed getting quotes for their Municipal Liability/Workers Comp Insurance for 2020. Our Insurance policy now renews in February 2020. The secretary is to do what needs to be done to provide information to other insurances companies for written quotes for our 2020 Insurance coverage. Bradford County Planning sent a subdivision for the Kraus Property for the supervisors to review; the supervisors found no adverse comments to the subdivision application. The secretary reminded the board that they should start working on the budget.

The board discussed a litigation matter. Kurt Lafy made a motion to act on the litigation matter with Tonya Conklin in reference to misappropriation of funds to legal action. John Smith seconded and all agreed.

Kurt Lafy made a motion to move \$30000.00 from the Royalties account to the State Checking account to help pay the bills for the Goose Hollow Bridge Project. Aaron Holdren Seconded and all agreed. Smith made a motion to approve the bills to be paid and treasurer's report. Aaron Holdren seconded the motion. The Motion was passed. Lafy made a motion to adjourn the meeting at 7:45pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES August 19, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren. There were also several members of the public present. Kurt Lafy queried the public if anyone had anything they wished to bring before the board. Several women from the FAIR PA districts organization were present to discuss their concerns about Gerrymandering in PA. The board listened to their concerns and will consider their options at a later time. They left bulletins on their organization and their concerns for the supervisors to review and anyone from the public that may wish to read the material.

There were no special announcements. John Smith motioned to approve the minutes of the previous meeting of July 15th, 2019. Holdren provided the second and Lafy abstained because he was not present at the July 15th, 2019 meeting. The Road Master John Smith gave a written report to the supervisors. If anyone wishes to receive a copy it is on file at the Township Office. John had spoken to Hunt Engineering on an estimate of the cost to repair Warner Hill Road slide area. The first estimate is around \$3.1 million to repair the road. The board is waiting on other information on the repairs, costs etc. before they make a decision.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. There is nothing new with the web site. Lori will start sending ordinances to Laura when she can. There is nothing new with the Welcome signs for the Township; Kurt is still working on them and the right of ways. Laura Hewitt brought up about all the miscellaneous "internet service availability signs" that are being posted around the township and what the law was on their placement. The board discussed the situation and if they are within the township right of way the township may remove them. If they are on a private property owners land they can remove them. The board also thought something should be mentioned on the Township website that explained people could remove them if they wanted. John Smith discussed the Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign. All the members of the board were in agreement for John to get more information, prices and examples for them to look at for the next meeting. There is nothing new with the Junk Yard issues. The board discussed the one quote received from JRC Cleaning as the Township Cleaning Service Company; their quote was for \$125.00 a month. The board reviewed JRC's services and paperwork. Holdren made the motion to accept the quote, Smith seconded and all agreed. The board filled out the Hazard Mitigation paperwork and the secretary was to send it back to the EMA director to process. As a reminder The Fall Cleanup will be September 28th, 2019 from 8am-1pm.

NEW BUSINESS

The BCTOA Convention will be on September 26th, 2019 this year, all supervisors are invited; invitations will be sent out soon. The secretary gave the board the invitation to the COG dinner if anyone was interested. The board reviewed the Wanck subdivision paperwork mailed to the township from the BC Planning Dept. The board found no adverse comments to the plans. The board discussed purchasing a different type of road dust control material to use for next year. The board reviewed the literature and John Smith made a motion to purchase the product from Metropolitan Compounds, Inc. at the price of approx. \$3000.00 we will pay for the product out of the Impact fee money. The road department will test the product in a small area to see how it works first before the supervisors decide if they like the product and want to order more. Holdren seconded and all agreed. John Smith made a motion to approve the bills to be paid and treasurer's report. Aaron Holdren seconded the motion and all agreed. At 8:50pm Chairman, Kurt Lafy called an executive session. At 9:00pm Kurt Lafy made a motion to come out of executive session. During the executive session the board discussed a possible litigation situation. At 9:01pm Lafy made a motion to adjourn, seconded by Holdren and all agreed.

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES June 17th, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren. Members of the public present were: Laura Hewitt and Jean Terrell.

Chairman Kurt Lafy motioned to call an executive session before the Township meeting at 6:00pm to discuss possible litigation matters. At 6:29PM Kurt Lafy motioned to come out of executive session. No decisions or motions were made during the executive session.

There were no special announcements. During the public comment period, Jean Terrell discussed the issues going on with Warner Hill Road and her concerns. The board had met for a work session with local officials as well to discuss their options. This will be an ongoing issue and the board will update the public when they have further information.

John Smith motioned to approve the minutes of the previous meeting, May 20th, 2019 with a typo correction. Aaron provided the second all agreed. The Road Master John Smith gave a written report to the supervisors. If anyone wishes to receive a copy it is on file at the Township Office. The board discussed the removal of the bridge on Goose Hollow. Kurt Lafy made a motion to have John Smith get quotes on the price to remove the bridge. Aaron Holdren seconded and all agreed.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. The flood plain map notifications will be sent out again. Laura is continually working on the Township Website with updates etc. Lori will start sending Laura ordinances as she can for Laura to add to the Website. There is nothing new with the Welcome signs for the Township. The garage vent has been installed and can be removed from the agenda. Deer Lick creek has been cleaned up and can be removed from the agenda. There is nothing new with the Junk Yard issues as of right now. The board discuss the issues with BC Sanitation and our records and decided to not further the issue.

NEW BUSINESS

The board discussed the contract for Class A Cleaning. Kurt Lafy made the motion to not accept their agreement for 2019-2020 year. John Smith seconded and all agreed. We will work on getting other cleaning services quotes.

Kurt Lafy provided the board with the audit on The Ulster/Sheshequin Rec Center. Kurt Lafy made a motion to make our \$3000.00 yearly contribution to the Rec Center. John Smith seconded and all agreed.

Lori explained that when updating the QuickBooks program some of the QuickBooks wouldn't back up and she is working to resolve the issue, hopefully by the next meeting this will be taken care of.

Kurt Lafy made a motion to approve the bills to be paid and treasurer's report. John Smith seconded the motion. The Motion was passed. Lafy made a motion to adjourn the meeting at 7:30pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP MAY 20TH, 2019 MEETING

Minutes

Meeting called to order at 6:30PM

Present were Chairman Lafy, VP Holdren, Roadmaster and member Smith. There were no guests present at the meeting.

The previous meeting minutes were approved with 3 Yeas.

The roadmaster gave his report. The board discussed the purchase of a new sickle bar for the mower. The motion passed with 3 yeas at the cost of \$4700.00.

There was nothing new with EMC, Fire Department, or the Township Web Site.

Under old business a quick review of the existing bridge projects took place. The board reviewed the emails received on the Crowley Hollow Bridge project. There was nothing new on the Goose Hollow Bridge project. We are still working on the welcome signs for the Township. There is nothing new with the junk yard issue right now. The solicitor is working on the situation with Bradford County Sanitation and the request for more records. Lafy will ask the solicitor about the recording of the Spaulding Road survey. We can remove the Garage Building vent project from the agenda, which has been completed. We can remove the Deer lick creek issue from the agenda, which has been addressed. We can remove Insinger from the agenda as well, that has been resolved.

Under new business the dust oil has been ordered and it has been advertised. The board was in favor of the 5-K Race again this year along Hornbrook Road in Sheshequin Township. The board discussed the issues with Warner Hill Road and the road giving way. It is a tremendous hazard to everyone, for now the board agreed to close the road until they can review their options for the repairs, possible relocation of the road etc. They will contact the various agencies in Bradford County to get their opinions as well. We received a new contract from Class-A Cleaning with quite an increase per month from the previous year. We will call for quotes from other agencies and table this to the next meeting.

The Board would like to look into a possible quick claim on the property along the narrows. Lafy will look into this property and the board's questions on how to proceed.

Approval of the Bills and Treasurers report was done with 3 yeas.

Motion to adjourn at 8:10pm was done by Holdren.

Minutes submitted by Secretary, Lori Kepner.

Minutes

Meeting called to order at 6:30 PM

Present were Chairman Lafy, VP Holdren and Roadmaster Smith along with 4 guests. Three of the guests were boy scouts who were working on a project and needed to observe and participate in a public forum.

All of the previous meetings' minutes were approved with a correction on the special meeting where Supervisor Holdren participated via phone. AH/JS 3 Yeas

The roadmaster gave his report and then proceeded to review the bids submitted.

The first bid was for 9000 gallons of fuel. One bid was received by WOC. AH/JS 3 Yeas

The second bid was for 3000 tons of anti skid. 4 bids were received. Pike was 30.00/ton. Androlis was 25.80/ton. Lopke was at 27.00/ton. Bristol came in at 26.51/ton. As Androlis was the lowest bid, it was voted on to approve. AH/JS 3 Yeas

John Smith then spoke of a contact with the township by Lindsey Kreider. She asked if there was anything which could be done about her neighbors. One was that they were having loud bon fires. The second was that her neighbors chickens were invading her yard and causing damage. Chairman Lafy took this opportunity to query the boy scouts for their opinions. Each gave a concise and admirable answer. The subject was then discussed by the supervisors and it was decided to inquire with the State Police regarding the disturbing the peace per the first issue and to inform the homeowner that the chicken issue was a civil matter. Chairman Lafy would contact the State Police and Ms. Krieder.

Under old business, a quick review of the existing bridge projects took place. Chairman Lafy then advanced the issue about all the "small" bridges in the township. As plans were already underway to replace two major bridges, he felt it was time to address the smaller ones. While there was nothing urgent per this issue, it is to be placed on the agenda for upcoming meetings.

A general shape of the township signs was discussed.

The township solicitor had contacted the supervisors regarding the Insinger mutual release. The supervisors would sign the document whence it was located. No vote was needed on this issue due to it having already been voted upon to move forward in this direction.

Lafy reported on the progress of cleaning out Deer Lick Creek.

Spaulding Road was discussed regarding whether or not the survey had been filed with the county. The subject will remain on the agenda until fully resolved.

Lafy reported on the illegal junk yard in the township. The property owner had noted he would start removing the vehicles when he could get into his fields.

John Smith gave an update on the David Gaskill property regarding the septic system.

The meeting was adjourned 7:50 PM

Minutes Submitted by Kurt Lafy

SHESHEQUIN TOWNSHIP

Special Meeting MINUTES April 8th, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 12:01pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren was present by phone conference. Gene Powlus with Central Site Services was present along with Johnny Williams from the Morning Times.

NEW BUSINESS

The board discussed issues that they are having with their previous Sewer Enforcement Officer and the records which may not have been forwarded to the new Sewer Enforcement officer Gene Powlus. Kurt Lafy made a motion for the Township Solicitor to write a letter to Bradford County Sanitation to forward any and all remaining permits or applications they may still have at their office. John Smith seconded with all in favor.

There was a price difference in the Tractor Price of an extra \$183.01 which wasn't on the quote the board had received previously. The board discussed the price difference at this meeting. Aaron Holdren made a motion to pay the price difference to John Deere Company of \$183.01. John Smith Seconded and all agreed.

Lafy made a motion to adjourn the meeting at 12:21pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Special Meeting MINUTES March 25, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 6:31pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren. There were no visitors present.

NEW BUSINESS

The board discussed and worked on the FEMA flood plain material they received and filled out the forms.

The board discussed the purchase of a new tractor. Aaron Holdren made a motion to purchase a new John Deere four wheel drive tractor off the COSTARS program for the cost of \$49300.54 from Bartron Supply Company. John Smith seconded and all agreed. John Smith provided the information for a new rake for the township. John Smith made a motion to purchase a new rake from Bradco Supply and use state liquid fuels money for the purchase. Kurt Lafy seconded and all agreed.

The board also reviewed the paperwork for the Goose Hollow Bridge project. At this time, John Smith made a motion to sign agreement and purchase the new bridge. The Township will have to give 1/3 of the purchase price to CONTECH the seller to start construction which is \$35,800.00. Aaron Holdren seconded and all agreed.

Lafy made a motion to adjourn the meeting at 7:53pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES March 18, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren. There were two members of the public present, Merle Wanck and Gene Weisbrod. Merle discussed his concerns with the Sheshequin Township SEO and the procedures that need to be followed with on-lot systems within the Township. Gene Weisbrod discussed his concerns about drainage and water issues on his road.

John Smith motioned to approve the minutes of the previous meetings, February 18th, 2019. Aaron provided the second all agreed. The Road Master John Smith gave a written report to the supervisors. If anyone wishes to receive a copy it is on file at the Township Office.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. Laura is continually working on the Township Website with updates etc. There is nothing new with the Welcome signs for the Township except the original size of the signs was 23.48 inches by 36 inches and the board agreed they should be larger like 3' by 5'. We will contact Rich Powell and see if he can forward a copy of the sign that had been proposed in 2018. The Township needs a new flag on the flag pole. The Township solicitor is handling the issue with Insinger construction. John Smith is working with Schoonover Plumbing and Heating on the sweating issues with the Township garage. Kurt Lafy had drawn up a letter to submit to Wysox Township and Ulster Township in regards to the Ulster Fire Dept portion of the workers compensation reimbursement. The Township will pay whatever their portion is to Ulster Township. The board knows they are responsible for their share of this expense and will pay what they need to. Kurt Lafy made a motion to sign the letter in regards to the Ulster Fire Dept reimbursement portion of their workers compensation coverage. Aaron Holdren seconded and all agreed. Kurt Lafy discussed the trees in the Deer Like Creek and explained the resident was going to clear them out of the creek soon.

NEW BUSINESS

We will need to bid out for diesel fuel and anti-skid for the 2019 season. Kurt Lafy made a motion to bid out for 9000 gallons of diesel fuel bid to be opened at the April 15th, 2019 meeting and also to bid out 3,000 ton of anti-skid (state approved material) delivered to the township by 8/30/2019 at the April 15th, 2019 meeting. Aaron Holdren seconded this motion and all agreed.

Kurt Lafy made a motion to have a special meeting and work session on March 25th, 2019 at 6:30pm to fill out the forms for the FEMA flood plain questionnaire they received and for any and all business brought before the board at that meeting. Aaron Holdren seconded and all agreed.

Aaron Holdren made a motion to approve the bills to be paid and treasurer's report. John Smith seconded the motion. The Motion was passed. Lafy made a motion to adjourn the meeting at 8:30pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES February 18, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren. There was one member of the public present, Jeff Kyle with DGK Insurance. Jeff went over the 2019-2020 insurance policies with the board of supervisors.

Aaron Holdren motioned to approve the minutes of the previous meetings, January 7th, 2019. John Smith provided the second all agreed. The Road Master John Smith gave a written report to the supervisors. If anyone wishes to receive a copy it is on file at the Township Office. John Smith was given the figures from the State MS-965 report for the equipment balance and the board was given a copy of the bidding thresholds from the state for 2019.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. We will table the Facebook page until further notice. Laura is continually working on the Township Website with updates etc. Kurt will be working on the permit for the Welcome sign which is located within Wysox Township and the easement for the landowner. We need a picture of the previous sign with the dimensions, secretary Lori Kepner will work on this. The Township solicitor is handling the issue with Insinger construction, we are just waiting on the signature from Insinger on the completion of the project and we can reissue the check for their final payment. John Smith is working with Schoonover Plumbing and Heating on the sweating issues with the Township garage.

We will put a hold on the Goose Hollow Bridge Project and the Crowley Hollow Bridge Project until we receive project approval from PennDot. Chris Wood forwarded an email on the progress and the board will be awaiting further paperwork from Chris until they move forward. The board will need a cost sheet for the bridge project from Chris Wood also before moving forward. The board reviewed the information on the COG and will be sending the payment for the membership for the 2019 calendar year. The Township has received the updates from FEMA and Kurt Lafy has drafted a letter which will go out to the residents affected by the changes. Kurt Lafy made a motion to sign the letter for the residents on the Floodplain changes, John Smith seconded and all agreed. Lori will work on sending out the letters to the residents on the flood plain map notifications.

NEW BUSINESS

We are still working with Ulster Township on the correct Townships to reimburse for Fire Department workers compensation coverage. Kurt Lafy drafted a letter to send to Ulster Township and Wysox Township on Fire Department coverages. Kurt will continue to work on this issue. The Township will pay whatever they are responsible for, we just need to know the correct allocation to which Townships and the costs. The PSATS convention is April 14th, thru April. 20th, Lori Kepner will be attending and this training is included in the budget. Kurt Lafy made a motion to provide up to 50% of the reimbursement for these training costs if it is needed and it would be able to come out of the supervisors training budget it needed. Aaron Holdren seconded the motion and all agreed. John Smith made a motion to have the Spring Cleanup on April 20th, 2019 from 8am-1pm. Aaron Holdren seconded and all agreed. We will advertise the cleanup and have it on the web site as well. Kurt Lafy made a motion to send Aaron Holdren to the new supervisor boot camp through PSATS on March 16th, 2019, John Smith seconded the motion and all agreed. We will send the Library Contribution for 2019 when we receive their final paperwork for 2018. The board agreed to use Kepner Lawn Service again for the 2019 mowing season for all the cemeteries and the Township building.

Kurt Lafy made a motion to approve the bills to be paid and treasurer's report. Aaron Holdren seconded the motion. The Motion was passed. Lafy made a motion to adjourn the meeting at 8:45pm.

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES January 7, 2019

DRAFT

Chairman Kurt Lafy opened the meeting at 6:45pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith and Aaron Holdren. There was one member of the public present, Laura H. Hewitt.

Kurt Lafy motioned to approve the minutes of the previous regular meeting, December 17, 2018. John Smith provided the second all agreed.

The Road Master John Smith gave a written report to the supervisors. If anyone wishes to receive a copy it is on file at the Township Office.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. We will table the Facebook page until further notice. Laura is continually working on the Township Website with updates etc. There is nothing new at this time with the Sheshequin Welcome signs. The Township solicitor is handling the issue with Insinger construction. We are waiting for Schoonover Plumbing and Heating to address the sweating issues with the Township garage.

We will put a hold on the Goose Hollow Bridge Project and the Crowley Hollow Bridge Project until we receive project approval from PennDot. We are waiting on updates on the COG to whether or not the Township continues to be a member. The Township is waiting on updates from FEMA before moving forward on the flood plain map notifications.

NEW BUSINESS

We received the 2019 BC Humane Society Agreement. John Smith motioned to accept the agreement. Holdren seconded and the motion passed. All Township correspondence had been forwarded to the supervisors.

Kurt Lafy made a motion to approve the bills to be paid and treasurer's report with the additional of the PSATS bill of \$690.00. Aaron Holdren seconded the motion. The Motion was passed.

At this time Smith made a motion to adjourn. Meeting adjourned at 7:05pm. At 7:07pm Kurt Lafy made a motion to open up the meeting to discuss the Verizon account with the Township for their phone and internet service. Lafy explained if someone were to switch to Verizon that because they are a municipal employee they are eligible for discounts. At this time Lafy made a motion that any employee who wishes to use Verizon and get the township discount was eligible. Smith seconded and the motion passed.

Lafy made a motion to Adjourn the meeting at 7:10pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP
Reorganization Meeting Minutes
January 7, 2019

The reorganization meeting of the Sheshequin Township Supervisors was held on January 7, 2019 at the township building. Supervisors attending were Kurt Lafy, Aaron Holdren, and John Smith along with Lori Kepner – Secretary. One visitor was present. The meeting was called to order at 6:30 PM by Lafy.

A Motion was made by John Smith, seconded by Aaron Holdren to appoint Temporary Chairman as Kurt Lafy and Temporary Secretary as Lori Kepner. Motion Passed.

Chairman of Board

A motion was made by Smith and seconded by Holdren to appoint Kurt Lafy as Chairman of the Board. Motion passed.

Vice Chairman

A motion was made by Lafy and seconded by Smith to appoint Aaron Holdren as Vice Chairman of the Board. Motion passed.

Member

A motion was made by Holdren and seconded by Lafy to appoint John Smith as Member of the Board. Motion passed.

RoadMaster

A motion was made by Holdren to appoint John Smith as Road Master with a pay rate of \$18.00 per hour, motion seconded by Lafy. Motion passed. John Smith abstained from the vote. The suggested wages to be sent to the auditors for consideration.

Secretary/Assistant Treasurer

A motion was made by Lafy and seconded by Smith to appoint Lori Kepner as Secretary/Assistant Treasurer. Motion passed.

Treasurer Bond

A motion was made by Holdren and seconded by Smith to set the Treasurer Bond at \$500,000.00. Motion passed.

Building Code/Flood Plain Officer

A motion was made by Lafy and seconded by Smith to appoint Code Inspections Inc. as the Building Code/Flood Plain Officer. Motion passed.

SEO

A motion was made by Lafy to appoint Gene Powlus with Central Site Services as the Township SEO. Smith seconded. Motion passed.

Chairman Vacancy Board

A motion was made by Lafy and seconded by Smith to appoint Ralph Perry as the Chairman of the Vacancy Board. Motion passed

Solicitor

A motion was made by Lafy and seconded by Holdren to retain Scott Pellingier for the 2019 year. Motion passed

CDL Contact Person

A motion was made by Lafy and seconded by Smith to appoint Lori Kepner as CDL Contact Person. Motion passed.

Depository for Township

A motion was made by Lafy and seconded by Holdren to set the Depository for the township as PS Bank. Motion passed.

Set Wages

A motion was made by Holdren and seconded by Lafy to set the wages as follows for 2019. All working Supervisor wages to be forwarded to the auditors for final approval. Motion passed. Wages to be paid bi-weekly.

1. Full-time Road Crew – Bob	\$17.00
Full-time Road Crew – Mike	\$16.00
2. Part-time CDL	\$13.00
3. Working Supervisor	\$13.00
5. Road Master	\$18.00
6. Secretary/treasurer	\$12,240.00
Total yearly salary	

Regular Monthly Meeting

The monthly township meetings are set for the Third Monday of each month, beginning at 6:30 PM, which was passed at the December 2018 Township Meeting.

Holidays:

A motion was made by Holdren and seconded by Lafy to set the following Holidays for the employees. Motion passed.

- | | |
|-------------------|---------------------|
| 1. New Year's Day | 5. Labor Day |
| 2. Good Friday | 6. Veterans Day |
| 3. Memorial Day | 7. Thanksgiving Day |
| 4. Fourth of July | 8. Christmas Day |

EMS Coordinator

A motion was made by Lafy and seconded by Smith to appoint Ronald Rogers as EMS Coordinator. Motion Passed.

Engineer:

A motion was made by Lafy seconded by Smith to hire an engineer on an as needed basis. Motion Passed.

TCC Primary Delegate

A motion was made by Lafy and seconded by Smith to appoint Kurt Lafy as Sheshequin Township TCC Primary Delegate. Motion Passed.

Open Records Officer

A motion was made by Lafy and seconded by Smith to appoint Lori Kepner as the Township open record officer. Motion passed.

Authorization of Accounts Payable

A motion was made by Lafy and seconded by Holdren to authorize Secretary/treasurer to pay open accounts twice a month; 15th and last day, or as needed so late fees are not incurred. Motion Passed.

2019 Mileage rate

A motion was made by Lafy and seconded by Smith to set the mileage at \$0.58 cents per mile. Motion passed.

Total miles of township roads are 49.38 miles. Total Population is 1302.

Close Meeting

A motion was made by Lafy and seconded by Smith to adjourn the reorganization meeting at 6:43 PM. The Sheshequin Township Supervisor's Regular Monthly meeting immediately followed.