

DRAFT

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith, and Secretary Lori Kepner. Laura Hewitt and Ron Rogers were the members of the public that were present. There were no other special announcements.

Smith motioned to approve the minutes of the November 16th, 2020 meeting minutes prepared by Kurt Lafy. Holdren provided the second, motion carried. The Road Master Smith gave his verbal road report. Smith discussed buying a new plow for one of our trucks. After much discussion Lafy made the motion to purchase a new plow for our plow truck. Holdren seconded and all agreed.

OLD BUSINESS:

There was nothing new to report for the Fire Department. During the snow storm on December 16th, 2020 Bradford County Emergency Management contacted all the municipalities in Bradford County to declare an emergency for the December 16th, 2020 storm. If the County were to get Federal money to help with the storm all the cooperation of each municipalizes would be needed. Kurt Lafy made a motion to make the Declaration of Emergency for the December 16th, 2020 storm official. Aaron Holdren seconded and all agreed. There is nothing new with the website at this time. There is nothing new with the sign for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time. The board had discussed and tabled the Cleaning services for 2021. They have made a decision to hire Dave's Cleaning Service at a rate of \$120.00 per month. Lafy motioned to hire Dave's cleaning service and Holdren seconded and all agreed. The final budget was advertised as needed. Holdren made a motion to pass the 2021 budget with no tax increases. Lafy seconded and all agreed. The board discussed the Warner Hill Road slide and their options. The board will direct their solicitor to draft a letter to Ms. Warner and her lawyer on some options the board would like her to consider. Holdren made this motion, Lafy seconded and all agreed.

NEW BUSINESS

The BCTOA has not had any meetings this year due to Covid-19, but they still must vote on the Board members for the 2021 calendar year. They have decided to do this by mail in ballot. The ballot was provided to each municipality in Bradford County. Kurt Lafy made a motion to accept the BCTOA slate of officers for 2021. Marvin Meteer as president, Larry Flemings as vice-president, and Gary Fleming as second vice-president, Lori Kepner as secretary and Brenda Ferguson as treasurer. John Smith seconded and all agreed. The Board reviewed the 2021 meeting dates. Kurt Lafy made a motion to advertise the 2021 meeting dates as presented. Aaron Holdren seconded and all agreed. All meetings will be the third Monday of each month and held at 6:30pm at the Sheshequin Township Municipal Building.

Smith made a motion to approve the bills to be paid and the treasurer's report. Holdren seconded motion carried. Holdren made a motion to adjourn the meeting at 7:30pm.

Minutes prepared by Lori Kepner, Secretary

Sheshequin Township

Regular Meeting Minutes of November 17, 2020.

DRAFT

Present at the meeting were Chairman Kurt D. Lafy, Vice Chair Aaron Holdren and Roadmaster John Smith along with one visitor from the Daily Review.

Vice Chairman Holdren called the meeting to order at 6:41 PM. In the absence of Secretary Kepner, Chairman Lafy served in the secretarial role.

After the pledge of allegiance, an announcement was made regarding an executive session that was held November 4 to discuss an employee issue.

There were no public comments.

The minutes of the October 19 meeting were approved. AH/JS 3 Yeas

John Smith gave the Roadmaster report. As there were no other reports, Vice Chair Holdren moved on to New Business.

Roadmaster Smith informed the board that the fire department approached him about the dry hydrant, which the township had already purchased materials for. The fire department wanted to know if the township would install the same. After a discussion, no action was taken as it was deemed a possible insurance risk for the township to work on private property. Smith would relay the information to the fire department.

There were no new developments on any of the old business items save for one item, the budget. It needed to be approved for advertising. It was. H/S 3 Yeas

Since there were no bills to approve, Holdren acknowledged Lafy's motion to adjourn the meeting. Holdren seconded. 3 Yeas.

The meeting was adjourned at 7:05 PM

SHESHEQUIN TOWNSHIP

Regular Meeting Minutes of October 19, 2020

DRAFT

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith, and Secretary Lori Kepner. No members of the general public were present. There were no other special announcements.

Holdren motioned to approve the minutes of the September 21, 2020. Smith provided the second, motion carried. The Road Master Smith gave his verbal road report.

OLD BUSINESS:

There was nothing new to report for the Fire Department, EMC, web site, or the sign for the Garage/Township office location. There is nothing new with the Bridges at this time. The board discussed the Warner Hill Road Slide and their options. Lafy will contact our solicitor and discuss the board's concerns with him, before moving forward. There is nothing new with the cleaning service we will leave it on the agenda until we discuss and approve the budget for 2021.

NEW BUSINESS

The Township received a bill for their portion of the Ulster Fire Dept. workers comp coverage. We did not receive the breakdown/report of our portion with the bill. Lori left a message at the Ulster Township office requesting the breakdown and has not received it yet. Once we receive the report the board will discuss their portion of the coverage again. The Board reviewed the subdivision for Glenn and Patti Shores and found no adverse comments to the subdivision. The board will have a budget work session on November 2nd, 2020 at 5:15pm.

Holdren made a motion to approve the bills to be paid and the treasurer's report. Lafy seconded motion carried. Holdren made a motion to adjourn the meeting at 7:30pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES September 21, 2020

DRAFT

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith, and Secretary Lori Kepner. Laura Hewitt was the only member of the public present. There were no other special announcements.

Smith motioned to approve the minutes of the August 17, 2020 with the motion to retract the motion made by the board of supervisors at the August 17, 2020 Mtg on the proposal for the cleaning for the building for the 2021 calendar year. Holdren provided the second, motion carried. They will table this to another meeting before the end of the year. The Road Master Smith gave his verbal road report. The 2018-2019 Liquid Fuels Audit was completed and approved by the Attorney General with no findings.

OLD BUSINESS:

There was nothing new to report for the Fire Department, or the EMC. Lori will try to scan the Township Ordinances to Laura Hewitt for the Township Web Site as best as she can. The board decided to drop the Welcome signs for the Township along their roadways, but they will still work on getting a sign for the Garage/Township office location for a Blue Stone Carved Sign. We can take off the Junk Yard issues within the township right of way from the agenda, and also the Hot Spot Tower. There is nothing new with the Bridges at this time.

NEW BUSINESS

The board discussed the request from the Bradford County Commissioners on the BC Sheshequin Path Half Marathon on October 3rd, 2020. Lafy made a motion to approve this function. Smith seconded and all agreed. Lafy suggested we put these types of functions on our reorganization meeting agenda for each year and that we should have a procedure in place for annual functions just as this so they do not have to wait for a Township meeting for a motion. The board discussed this issue and the Motion was made by Lafy to approve nonprofit organizations annual functions previously approved by the Board of Supervisors in previous years as a repetitive event with those organizations at no cost to Sheshequin Township. Smith seconded this motion and all agreed. The Township received the 2020-2021 annual contract for the Drug and Alcohol Testing in the amount of \$ 250.00. Holdren made a motion to accept this contract with American Drug and Alcohol Inc., Smith seconded and all agreed. Smith discussed a proposed Dry Hydrant at the Warner Pond that the Fire Dept. wanted to install. Lafy made a motion to contribute up to \$1000.00 towards the costs of the new Dry Hydrant and the costs would come out of the EMA budget. Holdren seconded and all agreed. The Township received a few complaints of noise issues within the Township. The township does not have a noise ordinance in place. The Township will write a letter to the gentlemen who issued the complaint explaining we do not have an ordinance and encourage him and others to contact the State Police when the issue arises again. Lafy brought up that several people wanted updates on the Warner Hill Slide. After much discussion on the issue the Board was in favor of getting Core Samples of the road and to hire an engineer. The board was in favor to complete repairs to the road as long as they could stay within their own budget of not more than \$250,000.00. Lafy made the Motion, Smith seconded and all agreed. We will need to start working on the budget for 2021.

Smith made a motion to approve the bills to be paid and the treasurer's report. Holdren seconded motion carried. Holdren made a motion to adjourn the meeting at 8:25pm.

Minutes prepared by Lori Kepner, Secretary

Sheshequin Township

Regular Meeting Minutes August 17th, 2020

The meeting was called to order by Vice Chairman Holdren at 6:34.

As Secretary Kepner was not present, Chairman Lafy served as Secretary pro tem.

Present at the meeting were presiding officer, Vice Chairman Holdren, Roadmaster and Chairperson Smith, and Lafy.

The minutes of the July 20 meeting were approved. Smith motioned. Holdren seconded. 2 Yeas with Lafy abstaining as he was absent for that meeting.

The roadmaster gave his report.

Under old business, it was noted that the junk yard on Antolick's property had been successfully dealt with. As such, Lafy volunteered to contact attorney Pellingier per the compliance, so no further action would be taken.

Under new business, the fall clean-up was approved for September 26 by a majority vote. Lafy moved, Holdren seconded. 3 Yeas

The supervisors discussed annual donations to the Humane Society, Mather Memeorial Library and the Sheshequin-Ulster Rec Center. As they were unsure of whether or not we had already received the Rec Center's financial report, it was decided that we would approve their donation pending review of their acceptable submitted report. The other two were approved for immediate payment. Lafy motioned, Smith seconded. 3 Yeas

A motion by Smith, seconded by Lafy to approve the bills was passed with 3 yeas.

Vice Chairman Holdren brought up a topic related to a citizen suggestion for placing yield signs. After discussion, it was determined that no action would be taken.

A proposal for cleaning the building was voted upon. Lafy motioned, Holdren seconded. 3 yeas.

As there was no further business, the meeting was adjourned at 7:42.

Minutes prepared by Kurt Lafy

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES July 20, 2020

DRAFT

Vice Chairman Holdren opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Vice- Chairman Aaron Holdren, Supervisor John Smith, and Secretary Lori Kepner. Chairman Kurt Lafy was not present. No Members of the public were present.

There were no other special announcements.

Smith motioned to approve the minutes of the June 9th and June 15th meetings with a spelling correct of Homan Hill Rd. Holdren provided the second, motion carried. The Road Master John Smith gave his verbal road report. He has finished with the dust oil. Mowing of the roads has been completed. They have been working on Sackett road to complete the early spring damages done to the road due to the wet weather. They still need lots of work to be done to Collins road and Crowley road as well as Sackett. Smith suggested we spend an additional \$20000.00 towards road materialsto these roads and the remaining roads that need fixed due to the early wet weather that caused all the damage. Holdren made a motion to spend if needed an additional \$20,000.00 out of the Impact Fee to provide the necessary roads repairs to our roads from the early wet weather damages that had occurred. Road material is an approved use out of the Impact Fee monies. Smith seconded the motion and all agreed.

OLD BUSINESS:

There was nothing new to report for the Fire Department, the EMC, the Township Web Site, the Welcome signs for the Township or the Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign. The permanent structures within the township right away at the Junk Yard have been removed. There is nothing new with the Bridges at this time or the Hot Spot Tower. Homan Hill ditch work has been completed.

NEW BUSINESS

We had two subdivisions to review the Scrivens Subdivision and the Bresee Trust Subdivision. The supervisors found no adverse comments to either subdivision.

Smith made a motion to approve the bills to be paid and the treasurer's report. Holdren seconded motion carried. Holdren made a motion to adjourn the meeting at 7:20pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES June 15, 2020

DRAFT

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Kurt Lafy, Vice- Chairman Aaron Holdren, Supervisor John Smith, and Secretary Lori Kepner. No Members of the public were present.

There were no other special announcements.

Holdren motioned to approve the minutes of the previous meeting. Smith provided the second, motion carried. The Road Master John Smith gave his verbal road report. He has been preparing roads for dust oil; some dust oil has been applied. John Spoke to Chris Wood about the Goose Hollow Bridge for its completion. Chris stated it has been approved by Penndot. We will need a copy of the completion report from Penndot. The tank and valve are in from Bradco for the Township to use to apply dust control; this purchase was approved at the June 9th, 2020 meeting. The board discussed the Homan Hill Road issues and concerns. After much discussion Lafy made a motion to contact Glen Shores and explain that the Township would like to clean out the ditch on his property which has the Township Road Material washed in it. Smith seconded and the motion carried.

OLD BUSINESS:

There was nothing new to report for the Fire Department, the EMC, the Township Web Site, the Welcome signs for the Township or the Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign.

NEW BUSINESS

The Township discussed their Verizon account for the Township. First we need a new box for the phone system; Smith then made a motion to add himself, Holdren and the secretary to the Verizon contract and administration portion of the account. Lafy is the only supervisor on the account right now. Lafy seconded the motion and will add the others to the account. Smith made a motion that the employees and supervisors of the township could utilize the discounted rate offered by Verizon since they are employees of Sheshequin Township. Lafy seconded and the motion carried. The board reviewed Mike Wilson's subdivision and had no adverse comments. Lafy will forward to Gene Powlus the Township SEO. The Board discussed the email and request from Bradford County Planning about a Hot Spot for a cell tower at the Township building. Lafy made the motion that the Township was in favor of the placement of a Hot Spot Tower placed on the Township property to enable better internet connections for the Township and their residents at no cost to the Township. Holdren seconded and the motion carried. The resident with the Junk has until June 30th, 2020 to remove the junk if he does not the township will make arrangements with their lawyer to move forward with proceedings.

Holdren made a motion to approve the bills to be paid and the treasurer's report. Smith seconded motion carried. Lafy made a motion to adjourn the meeting at 7:20pm.

Minutes prepared by Lori Kepner, Secretary

Sheshequin Township

Minutes of the Special Meeting June 9th, 2020

At 3:30 PM, a Special Meeting of the Supervisors of Sheshequin Township was called to order by Chairman Lafy. Present as well were Supervisors Holdren and Smith. The purpose of the meeting was to view road and ditch conditions on Holman Hill Road, within the township.

Before departing, Roadmaster Smith broached the subject of a tank, which would ultimately be used to spread liquid(s) in an effort to control road dust. After a brief discussion, Smith moved to purchase the tank for the price received from Bradco Supply of \$3685.00 Holdren seconded. All voted in favor.

Afterwards the viewing of Holman Hill Road took place. The conditions of water runoff from this area have caused concern for two township residents in that they have experienced flooding. While no concrete solution was determined, it was agreed to try to work with the property owner in an effort to control the rain water runoff.

With no further business, the meeting was closed by Chairman Lafy at 5:15 PM.

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES May 18th, 2020

DRAFT

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Kurt Lafy, Vice-Chairman Aaron Holdren, Supervisor John Smith, and Secretary Lori Kepner. No Members of the public were present.

There were no other special announcements.

Lafy motioned to approve the minutes of the previous meeting. Holdren provided the second, motion carried. The Road Master John Smith gave his verbal road report. He has been getting roads ready for dust oil. John will call Chris Wood on what needs to be done with the Goose Hollow Bridge for its completion report.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC, the Township Web Site, the Welcome signs for the Township and there is nothing new on the Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign. The supervisors discussed the Junk Yard issues. They are to make sure the solicitor sent the letter of violation to the resident. Smith made a motion that if the Solicitor had sent a letter out to the resident and the resident hadn't replied that the solicitor is to move forward with a citation. Holdren seconded and both agreed. The board discussed a new date for the Spring Cleanup which had been canceled in April. Smith made a motion to have it on May 30th, 2020 from 8am-1pm and to advertise it twice in the Daily Review and Morning Times. Holdren seconded and all agreed.

NEW BUSINESS

The board received the Workers Compensations Bill for the Ulster Fire Department for 2018-2019 year and the 2019-2020 year. Lafy made a motion to pay the bill of \$13079.00. Smith seconded and all agreed. Elections will be on June 2, 2020. Lafy made a motion to rescind the Declaration of Emergency for Sheshequin Township. Smith seconded and all agreed. Smith brought up a cemetery owned by the Payne's along Grange Hollow Road and that they would like some help with finding out how to get someone else to take over mowing of the cemetery. We will get further information from them before we look into it. The secretary will research the FMCA CDL reporting that maybe required now of the Township.

Holdren made a motion to approve the bills to be paid and the treasurer's report. Smith seconded motion carried.

Lafy made a motion to adjourn the meeting at 7:20pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES April 20, 2020

DRAFT

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Kurt Lafy, Vice- Chairman Aaron Holdren, Supervisor John Smith, and Secretary Lori Kepner. No Members of the public were present.

There were no other special announcements.

Lafy motioned to approve the minutes of the previous meeting. Smith provided the second, motion carried.

REPORTS:

Roadmaster:

The board opened the only Fuel Bid received. Smith made a motion to accept the bid from William Oil at \$1,284 gallon approx. \$11,556.00 total. Holdren seconded and the motion carried.

The board opened the Antiskid bids.

The bids were as follows: Kevin Rider- \$26.51 per ton, S. Andrulonis - \$25.62 per ton, Bristol Excavating - \$28.84 per ton, and Hanson Aggregates- \$26.00 per ton. All delivered prices. Smith made a motion to accept the bid of \$25.62 per ton from S. Andrulonis. Holdren seconded and the motion carried.

NEW BUSINESS:

As discussed at the March 20th, 2020 phone conference Lafy, Smith and Holdren declared an emergency within Sheshequin Township due to the Covid-19 Crisis with 3 votes for acceptance. The board decided and voted on unanimously shutting down the township building and office to public access to protect the employees and residents of Sheshequin Township due to the Covid-19 outbreak, and doing emergency work only for now; Lafy will take care of the advertisement. The board also discussed the Township employees pay if they were affected by the virus. The Phone conference on March 20th, 2020 adjourned.

The board ratified their motion to approve the following Resolutions at their April 20th, 2020 meeting: Hazard Mitigation Plan Resolution- 03232020-1, Emergency Operation Plan Resolution- 03232020-2, and the Disaster Declaration. Holdren made this motion; Smith seconded and the motion carried.

Lafy made a motion to approve the bills to be paid and the treasurer's report. Smith seconded motion carried. Lafy made a motion to adjourn the meeting at 6:45pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES March 16, 2020

DRAFT

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Kurt Lafy, Vice-Chairman Aaron Holdren, Supervisor John Smith, and Secretary Lori Kepner. No Members of the public were present.

There were no other special announcements.

Lafy motioned to approve the minutes of the previous meeting. Smith provided the second, motion carried. The Road Master John Smith gave his written report. The written report is on file if anyone would like a copy. Lafy made a motion to advertise and bid out for 9000 gallons of diesel fuel. Smith seconded and the motion was carried. Lafy made a motion to bid out 3000 ton of Anti-Skid. Holdren seconded and motion carried; both will be opened at our April 20th, 2020 meeting at 6:30PM. The Township will also price cinders as well in case they may want to add them to the Anti-skid.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. There is nothing new with the Township Web Site. There is nothing new with the Welcome signs for the Township. Lori is still working on getting a quote for a Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign from Johnson Quarries. The Goose Hollow Bridge is almost done. We only need the guard rails up at this point. It does look like someone inspected it and Lori will email our Municipal Representative and ask who may have done that since the Township or our Engineer was not informed about the inspection. Lori is working with Penn Dot on the Crowley Hollow/Penn Dot bridge project over Landing Creek road. Smith made a motion to sign the Business Partner Agreement with Penndot. Holdren seconded and motion carried. The Supervisors will keep an eye on the Junk Yard issues.

NEW BUSINESS

The board discussed a complaint from a resident on some possible Junk Cars in the Township. Smith made a motion to have the township Solicitor draft a letter to the resident with the Junk Cars and verify if they are licensed or not. The Township ordinance allows only one junk car per property. Holdren seconded the motion and the motion carried. The board received the 2020-2021 Dumpster agreement from NTSWA. Holdren made a motion to sign the agreement and have NTSWA pick up the township garbage. Smith Seconded and the motion carried. Lafy questioned the supervisors what they would like to do about the Warner Hill Road Slide conditions and how they wanted to proceed. After much discussion, Smith made a motion to contact Vicki Warner and ask her about doing some test bore hole drilling on her property first before proceeding with any other options the Township might have; this maybe a very expensive project. Holdren seconded and the motion carried.

Holdren made a motion to approve the bills to be paid and the treasurer's report. Smith seconded motion carried.

Lafy made a motion to adjourn the meeting at 7:30pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES February 17, 2020

DRAFT

Vice - Chairman Holdren opened the meeting at 6:33pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Vice-Chairman Holdren, Chairman Kurt Lafy, Supervisor John Smith, and Secretary Lori Kepner. No Members of the public were present.

There were no other special announcements.

Smith motioned to approve the minutes of the previous meetings. Holdren provided the second, motion carried. The Road Master John Smith gave his written report. The written report is on file if anyone would like a copy.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. There is nothing new with the Township Web Site. Laura Hewitt is continually working on the Township Web site as needed. There is nothing new with the Welcome signs for the Township. John and Lori are still working on getting a quote for a Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign from Johnson Quarries. There is nothing new with the other bridges in the Township. A letter was drafted by the solicitor to send to the resident with the Junk Yard issues; Lafy had wording changes to that letter and the solicitor was to change and get back to the supervisors with the corrects.

NEW BUSINESS

Smith made a motion to have Spring Clean Up on April 25th, 2020 from 8am-1pm. Holdren seconded motion carried. The board discussed the Homan Hill Rd issues and concerns and recommendations that PennDot offered to the Township. The board discussed these issues and will table it to a future meeting. Smith mentioned that the Township should purchase new radios for the trucks. Holdren made a motion to purchase new radios for the Township up to \$2000.00. Smith seconded and the motion carried. Smith also discussed the need for additional materials for the roads this year. The winter season has been horrible on the roads and he feels we will need additional materials to repair the township roads. Lafy made the motion to purchase up to \$10,000.00 in additional road materials to use to repair the township roads and also to pay for it out of the General fund. Holdren seconded and the motion carried.

Holdren made a motion to approve the bills to be paid and the treasurer's report. Smith seconded motion carried.

Lafy made a motion to adjourn the meeting at 8:00pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Special Meeting MINUTES January 20, 2020

DRAFT

Chairman Kurt Lafy opened the meeting at 1:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, supervisor John Smith, and Secretary Lori Kepner was also present; Supervisor Aaron Holdren was present by phone conference. There were no members of the public present.

NEW BUSINESS

The board discussed the insurance proposal from DKG insurance and Henry Dunn Insurance. John Smith made a motion to accept the insurance proposal from DKG insurance for the amount of \$13,608.00. Holdren seconded motion carried.

Lafy made a motion to adjourn the meeting at 1:45pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

Regular Meeting MINUTES January 6, 2020

DRAFT

Chairman Kurt Lafy opened the meeting at 7:16pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors John Smith, Aaron Holdren and Secretary Lori Kepner. Members of the public present were: Laura Hewitt and Jeff Kyle from DGK Insurance.

At this time the board discussed the Insurance proposals received for the 2020-2021 year. Jeff Kyle was present from DKG Insurance and went over the policy with the Township. The board reviewed the information. Since there was only one insurance company present and we were waiting on one quote from another insurance company Kurt Lafy made a motion to not open the bid quote total from DGK and to hold a Special Meeting on January 20th, 2020 at 1:30pm; at this time the board will open any other insurance Bids given to the Township along with the bid from DGK Insurance and motion to accept one. Holdren Seconded and all agreed. There were no other special announcements.

Holdren motioned to approve the minutes of the previous meeting. Smith provided the second, motion carried. The Road Master John Smith gave his verbal report to the supervisors. They have been working on the Goose Hollow Dirt and Gravel Road Project which needs to be completed by the end of February 2020. They have been plowing and cindering roads as needed with the numerous storms that have occurred. They have been clearing roadways of down branches and keeping ditches clear as needed.

OLD BUSINESS:

There was nothing new to report for the Fire Department or the EMC. Laura Hewitt is continually working on the Township Web site as needed. There is nothing new with the Welcome signs for the Township. John and Lori are still working on getting a quote for a Sheshequin Township sign at the Garage/Township office location for a Blue Stone Carved Sign from Johnson Quarries. There is nothing new with the other bridges in the Township. The board discussed the issue with the Junk Yard issues. Lafy made a motion to have the Township Solicitor draft a letter to the property owner on the Township right of way and the junk within the right of way and to have it moved out of the right of way. Smith seconded and motion carried.

NEW BUSINESS

Lafy made a motion to approve the bills to be paid and the treasurer's report. Smith seconded motion carried.

Lafy made a motion to adjourn the meeting at 7:55pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP
Reorganization Meeting Minutes
January 6, 2020

The reorganization meeting of the Sheshequin Township Supervisors was held on January 6, 2020 at the township building. Supervisors attending were Kurt Lafy, Aaron Holdren, and John Smith along with Lori Kepner – Secretary. Members of the public present were, Laura Hewitt, Merle Wanck, and Jeff Kyle from DGK Insurance. The meeting was called to order at 6:30 PM by Lafy.

A Motion was made by John Smith, seconded by Kurt Lafy to appoint Temporary Chairman as Aaron Holdren and Temporary Secretary as Lori Kepner. Motion Passed.

Chairman of Board

A motion was made by Smith and seconded by Holdren to appoint Kurt Lafy as Chairman of the Board. Motion passed.

Vice Chairman

A motion was made by Smith and seconded by Lafy to appoint Aaron Holdren as Vice Chairman of the Board. Motion passed.

Member

A motion was made by Holdren and seconded by Lafy to appoint John Smith as Member of the Board. Motion passed.

RoadMaster

A motion was made by Holdren to appoint John Smith as Road Master with a pay rate of \$18.54 per hour, motion seconded by Lafy. Motion passed. John Smith abstained from the vote. The suggested wages to be sent to the auditors for consideration.

Secretary/Treasurer

A motion was made by Smith and seconded by Holdren to appoint Lori Kepner as Secretary/Treasurer. Motion passed.

Treasurer Bond

A motion was made by Lafy and seconded by Smith to set the Treasurer Bond at \$400,000.00. Motion passed.

Building Code/Flood Plain Officer

A motion was made by Lafy and seconded by Smith to appoint Code Inspections Inc. as the Building Code/Flood Plain Officer. Motion passed.

SEO

A motion was made by Smith to appoint Gene Powlus with Central Site Services as the Township SEO. Holdren seconded. Powlus is to follow Rules and Regulations set forth under DEP regulations. Motion passed. Merle Wanck discussed his concerns with the board during this time about the responsibilities of Gene Powlus and Central Site Services. He provided written material for the board to review.

Chairman Vacancy Board

A motion was made by Lafy and seconded by Smith to appoint Ralph Perry as the Chairman of the Vacancy Board. Motion passed

Solicitor

A motion was made by Lafy and seconded by Holdren to retain Scott Pelling for the 2020 year. Motion passed

CDL Contact Person

A motion was made by Lafy and seconded by Smith to appoint Lori Kepner as CDL Contact Person. Motion passed.

Depository for Township

A motion was made by Lafy and seconded by Holdren to set the Depository for the township as PS Bank. Motion passed.

Set Wages

A motion was made by Holdren and seconded by Lafy to set the wages as follows for 2020. All working Supervisor wages to be forwarded to the auditors for final approval. Motion passed. Wages to be paid bi-weekly. John Smith abstained from the vote.

1. Full-time Road Crew – Bob	\$17.51
Full-time Road Crew – Mike	\$16.48
2. Part-time CDL	\$13.00
3. Working Supervisor	\$13.00
5. Road Master	\$18.54
6. Secretary/treasurer	\$12,607.20
Total yearly salary	

Regular Monthly Meeting

The monthly township meetings are set for the Third Monday of each month, beginning at 6:30 PM, which was passed at the December 2019 Township Meeting.

Holidays:

A motion was made by Holdren and seconded by Lafy to set the following Holidays for the employees. Motion passed.

- | | |
|-------------------|---------------------|
| 1. New Year's Day | 5. Labor Day |
| 2. Good Friday | 6. Veterans Day |
| 3. Memorial Day | 7. Thanksgiving Day |
| 4. Fourth of July | 8. Christmas Day |

EMS Coordinator

A motion was made by Holdren and seconded by Smith to appoint Ronald Rogers as EMS Coordinator. Motion Passed.

Engineer:

A motion was made by Lafy seconded by Holdren to hire an engineer on an as needed basis. Motion Passed.

TCC Primary Delegate

A motion was made by Lafy and seconded by Smith to appoint Aaron Holdren as Sheshequin Township TCC Primary Delegate with Lori Kepner, secretary, as first alternate. Motion Passed.

Open Records Officer

A motion was made by Lafy and seconded by Smith to appoint Lori Kepner as the Township open record officer. Motion passed.

Authorization of Accounts Payable

A motion was made by Lafy and seconded by Holdren to authorize Secretary/treasurer to pay open accounts twice a month; or as needed so late fees are not incurred. Motion Passed.

2020 Mileage rate

A motion was made by Lafy and seconded by Smith to set the mileage at \$0.575cents per mile. Motion passed.

Total miles of township roads are 49.38 miles. Total Population is 1302.

Close Meeting

A motion was made by Lafy and seconded by Smith to adjourn the reorganization meeting at 7:15 PM. The Sheshequin Township Supervisor's Regular Monthly meeting immediately followed.