

Regular Monthly Meeting Minutes

December 20, 2021

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, John Smith member and Secretary/Treasurer Lori Kepner. Visitors present were Shane Peters who is our newly elected Constable for Sheshequin Township, and John Peters his son. Shane was present to introduce himself to the board.

Holdren motioned to approve the minutes of the November 15th, 2021 meeting. Lafy seconded and Smith abstained.

The Road Master Smith provided a verbal report. Smith explained to the board that Michael Cole has quit as a township road employee. Smith made a motion to advertise for a new hire for the Township Road crew, Lafy seconded and all agreed.

OLD BUSINESS:

There was nothing new with EMC, or the Web site. Lori is still working on the new sign quote for the Garage/Township office location for a Blue Stone Carved Sign. Smith received a phone call from Larson Design about the time frame on repairs to Snyder Road Bridge. Larson Design will be doing a Bridge inspection this month on that Bridge and will note if there is any more deficiency's so they can be addressed when the Township makes repairs in the spring to the existing structure. Smith also received a call on the new Arch Culver for Stone Chimney Road and that will also be replaced in the spring of 2022. This is part of the Stone Chimney Dirt & Gravel Roads Program. Lafy made a motion to approve the 2022 Budget resolution 12-20-21. Holdren seconded and all agreed. The board received two mowing bids for the 2022 mowing season. At this time the Lafy made a motion to table the bids until the January 3rd, 2022 Township Meeting. Holdren seconded and all agreed. The board needs to clarify some concerns they have with the bids. There is nothing new on the Ulster Fire Dept. workers comp policy.

New business:

There have been some vehicles parked along Goose Hollow Road that are within the Township Right of Way. The Township will draft a letter to the owner of the vehicles and request him to move them out of the Township Right of Way, because they are a hazard to others and especially now with the snow removal season upon us. The board discussed the 2022 Township Meeting dates. They are as follows: Jan 3rd, Feb 21st, March 21st, Apr 19th, May 16th, June, 20, July 18th, Aug 15th, Sept 19th, Oct 17th, Nov 21st, Dec 19th. Smith motioned to accept these dates, Holdren seconded and all agreed. These dates will be advertised as accepted.

The board reviewed the 2022 SEO fee schedule and agreement. Holdren made a motion to accept the SEO, Gene Powlus, fee schedule and agreement. Lafy seconded and all agreed. Bradford County Humane Society provided their 2022 agreement to the Township. Smith motioned to accept their agreement with our contribution rate set per our 2022 budget. Holdren seconded and all agreed.

Smith made a motion to approve the bills and the treasurer's report. Holdren seconded and all agreed.

Lafy made a motion to adjourn the meeting at 7:15pm so moved. Our next meeting will be on January 3rd, 2022 which is the reorganization meeting at 3:30pm. Our regular monthly Township Meeting will be held immediately after the reorganization meeting.

Minutes prepared by Lori Kepner, Secretary

Regular Monthly Meeting Minutes

November 15th, 2021

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, and Secretary/Treasurer Lori Kepner. Visitors present were Joshua Barblite and Ellen Wright. The couple was present to get suggestions from the Township on what they could do to restore their barn foundation which is along the Township Right of Way, over the years the foundation has shifted. The board explained for them to contact Code Inspections Inc., for any building permit requires and maybe a possible engineer.

Lafy motioned to approve the minutes of the October 18th, 2021 meeting. Holdren seconded and all agreed.

The Road Master Smith provided a written report in his absence.

OLD BUSINESS:

There was nothing new with EMC, or the Web site. Lori is still working on the new sign quote for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time. The board discussed the proposed 2022 budget. Lafy made a motion to approve the proposed budget for advertisement for public review before adopting the budget at the December 20, 2021 regular meeting as required by Second Class Township Code, with the addition of the ARP fund budget as well. Holdren seconded the motion an all agreed. The board discussed the mowing of the township grounds and 5 cemeteries for 2022, the board would like to advertise the bids to be opened at the December 20, 2021, Township meeting. Lafy made that motion and Holdren seconded all agreed. There is nothing new on the Ulster Fire Dept workers comp policy. The township discussed Spalding Road. They will need to look into an ordinance for road right of ways and possibly enact an ordinance.

New business:

Holdren made a motion to approve the bills and the treasurer's report. Lafy seconded and all agreed.

Lafy made a motion to adjourn the meeting at 7:45pm, so moved.

Minutes prepared by Lori Kepner, Secretary

Regular Monthly Meeting Minutes

October 18, 2021

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith and Secretary/Treasurer Lori Kepner. There were no visitors present.

Smith motioned to approve the minutes of the September 20th, 2021 meeting with the corrections to the minutes which were done before the Township meeting so the board could act on the new revised minutes. Holdren seconded and all agreed.

The Road Master Smith gave his verbal report. They are still working on the Stone Chimney Road Dirt & Gravel Road Project.

OLD BUSINESS:

There was nothing new with EMC, or the Web site. Lori is still working on the new sign quote for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time.

New business:

The board discussed the mowing of the township grounds and 5 cemeteries for 2022. Smith made the motion to bid out mowing for 2022. Holdren seconded and all agreed. We have not received the report needed from Gannon Associates as of yet; which is needed to pay Ulster Township for our portion of the Unemployment Insurance Coverage for the Fire Dept. The Township secretary will contact Gannon Associates to check on this matter.

Smith made a motion to approve the bills and the treasurer's report. Holdren seconded and all agreed.

Lafy made a motion to adjourn the meeting at 7:03pm, so moved.

Minutes prepared by Lori Kepner, Secretary

Regular Monthly Meeting Minutes

September 20th, 2021

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith and Secretary/Treasurer Lori Kepner. There were no visitors present.

Lafy motioned to approve the minutes of the August 16th, 2021 meeting. Holdren seconded and all agreed.

The Road Master Smith gave his verbal report. Oil is now done on the roads. Smith is waiting on materials for Stone Chimney Road. We purchased pipe from Judson's for the Dirt & Gravel project since no one had any in stock. Motion was made by Lafy to pay for this pipe from Judson's out of the Impact Fee money, Holdren seconded and all agreed. We had our annual fuel tank inspections and we did not pass the inspections. The needed repairs will cost approximately \$4000.00 to come into compliance with EPA/DEP regulations. The tanks have been there since 1996. Smith discussed the bridge on Snyder road that will need repairs; the repairs needed are due to undermining of that bridge and will cost approximately \$40,000.00 to \$60,000.00. The Bradford County Dirt and Gravel road project on Stone Chimney Road will need some additional work done to install an Arch structure on the road this will cost approximately \$30,000.00. Smith ordered the Arch structure through Contech. This should be included in our 2022 budget figures.

OLD BUSINESS:

There was nothing new with EMC, or the Web site. Lori is still working on the new sign quote for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time, except for the Snyder Road Bridge which is noted in the Road Report. Fall Clean has been changed to October 2nd, 2021 because NTSWA scheduled too many clean ups for Sept 25th.

New business:

We received one subdivision on the Barton property. The board found no adverse comment on the subdivision. The board will start working on figures for the 2022 budget. The secretary will get current numbers/reports from all accounts to give to the supervisors. Smith will not be present at the November meeting.

Smith made a motion to approve the bills and the treasurer's report. Holdren seconded and all agreed.

Lafy made a motion to adjourn the meeting at 7:50pm, so moved.

Minutes prepared by Lori Kepner, Secretary

Regular Meeting MINUTES

August 16, 2021

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith and Secretary/Treasurer Lori Kepner. There was one visitor present at the meeting, Joe Richter. There were no public comments.

Smith motioned to approve the minutes of the July 19th, 2021 meeting with the correct of the spelling of Holdren's last name. Lafy seconded and all agreed.

The Road Master Smith gave his verbal report. They will continue to fix the remaining water/flood damaged roads but they are almost done. Once done they will start placing the remaining oil down on the roads. They have not started the Stone Chimney Dirt & Gravel roads project yet, hopefully within the next month.

OLD BUSINESS:

There was nothing new with EMC, or the Web site. Lori is still working on the new sign quote for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time. The Township received the 2020-2021 and 2021-2022 bill from Ulster Township for the Workman's Comp Insurance payment for the Ulster/Sheshequin Fire Dept. The Township is responsible for their portion of these costs. The board would like a copy of the detailed report from their insurance company that they received to be attached to the breakdown of what Sheshequin Township's cost are. The Township secretary will draft a letter to Ulster Township requesting this information and have the board sign the letter to submit to Ulster Township before the pay the bill. They had previously asked for this information on the 2020-2021 bills but hadn't received it yet. The board signed the letter to go out to the property owners on Warner Hill Road on the update on the road closure. The Township secretary will send the letter out to these property owners within the near future.

New business:

We received a subdivision on the Harnish property and the Kocsis property. The board found no adverse comment on the subdivision. Fall Cleanup will be Saturday, September 25th, 2021 from 8am to 1pm. We will advertise this cleanup and have it posted at the Township, on the Website and put a message on the Township phone as well. The Township received their ARP allocation. The board will need to set up a new account with PS Bank to transfer these funds to. Holdren made a motion to direct Lori Kepner, Township Secretary/Treasurer to open a new account with PS Bank and to transfer the \$66,621.95 allocation into this account. Smith seconded this motion and all three supervisors agreed.

Smith made a motion to approve the bills and the treasurer's report. Holdren seconded and all agreed.

Lafy made a motion to adjourn the meeting at 7:05pm, so moved.

Minutes prepared by Lori Kepner, Secretary

Regular Meeting MINUTES

July 19th, 2021

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren. Member John Smith and Secretary Lori Kepner. There were two visitors present at the meeting, Ronald Rogers, and Edward Gilbert. Mr. Gilbert was present to discuss his road conditions and the water run off that is causing it to flood his back yard. The board discussed his concerns about his property and the water runoff. The water is actually coming off an adjacent property owners land. The Township hasn't actually changed any pipes or the direction of the ditches in over 20 years, Mr. Gilbert agreed.

Smith motioned to approve the minutes of the June 21st, 2021 meeting. Holdren seconded and all agreed.

The Road Master Smith gave his verbal report. The board discussed Warner Hill Road and the possibility of opening it up to just one lane. Smith will get ahold of our Municipal Services Rep and discuss what the board would like to do. Lafy will contact our Solicitor and find out what any liability issues we may want to consider if any. We will get a letter out to the Warner Hill Land Owners about our intentions and also that we were ranked 11 on the applications to Dirt and Gravel Grant Projects so at this time they will not be helping fund the project. There were various phone calls about the storm damage on the roads and also dust control. Lafy addressed these phone calls. Smith will continue the Dust Oil application when they repair the flood damages on the roads and when Suit Kote can schedule a truck to come out.

OLD BUSINESS:

Ron Rogers was present to discuss that the Ulster/Sheshequin Fire Department would like to raise their Fire Mill Tax. He will get information from the Fire Department for the board to review soon, since they will be working on the 2022 budget come October. There was nothing new with EMC, or the Web site. Lori is still working on the new sign quote for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time.

New business:

We received a subdivision on the Crockett residence. The board found no adverse comment on the subdivision.

Smith explained will we need additional funds to repair the rain/storm damages to the roads. After much discussion, Lafy made a motion to allocate \$20000.00 out of the Royalty account to pay for the repairs and stone needed to repair the storm damaged roads. Smith made a motion to approve the bills and treasurer's report. Holdren seconded and all agreed.

Holdren made a motion to adjourn the meeting at 8:45pm.

Minutes prepared by Lori Kepner, Secretary

Regular Meeting MINUTES

June 21st, 2021

Vice Chairman Holdren opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren and Member John Smith. Secretary Lori Kepner was not present at the meeting. There were no visitors present.

Holdren motioned to approve the minutes of the May 17th, 2021 meeting. Smith seconded and all agreed.

The Road Master Smith gave his verbal report. The board opened the bids for Stone Chimney Road for the Dirt & Gravel Road Project this year which had been previously advertised for opening at this June 21st, 2021 meeting. The Township had to get bids on 16572 ton of 4 inch minus fill delivered to Stone Chimney Road. When reviewing the bids Bishop Brothers Construction Co was the lowest bid at \$7.93 ton delivered price per ton. Smith made the motion to accept this bid. Holdren seconded and all agreed. The Township also had to bid out 3110 ton of 2RC delivered to Stone Chimney Road. When reviewing the bids Bishop Brothers Construction was the lowest bid at \$9.93 per ton delivered. Smith made the motion to accept this bid. Holdren seconded and all agreed.

OLD BUSINESS:

There was nothing new to report for the Fire Department, EMC, or the Web site. Lori is still working on the new sign quote for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time. John reported that we were 11th in line for the Bradford Conservation Dirt and Gravel Roads project application in for Warner Hill Road.

New business:

The board discussed the bridge on Snyder Road.

Smith made a motion to approve the bills and treasurer's report. Holdren seconded and all agreed.

Lafy made a motion to adjourn the meeting at 7:10pm.

Minutes prepared by Lori Kepner, Secretary

Regular Meeting MINUTES

May 17th, 2021

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith, and Secretary Lori Kepner. There were no visitors present.

Lafy motioned to approve the minutes of the April 19th meeting with the correction of a typo. Holdren seconded and all agreed. The Road Master Smith gave his verbal report. They should be putting oil down sometime the beginning of June.

OLD BUSINESS:

There was nothing new to report for the Fire Department, EMC, or the Web site. Lori is still working on the new sign quote for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time. John has submitted the Bradford Conservation Dirt and Gravel Roads project application in for Warner Hill Road. We should know an answer sometime in June.

New business:

We received two subdivisions. The Wilson and Clink Subdivision; the board had no adverse comment on either of them.

John Smith explained we need to bid out materials for the Stone Chimney Road Dirt and Gravel Roads approved project. We need to bid out 16572 ton of 4 minus fill delivered to Stone Chimney Road and we need to bid out 3110 ton of 2RC delivered to Stone Chimney road. This will be part of our in kind through the Dirt and Gravel Roads project. Holdren made the motion to bid out the materials to be opened at our June 21st, 2021 meeting. Smith seconded and all agreed. Kepner will prepare the advertisement and bid packets to get out for bid letting by the June 21 meeting. The board approved the donation to the Bradford County Humane Society of \$1000.00 and the donation to the Sheshequin/Ulster Rec center for \$3000.00

Smith made a motion to approve the bills and treasurer's report. Holdren seconded and all agreed.

Lafy made a motion to adjourn the meeting at 7:21pm.

Minutes prepared by Lori Kepner, Secretary

Regular Meeting MINUTES April 19th, 2021

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith, and Secretary Lori Kepner. Scott Pellingier the solicitor for Sheshequin Township was also present at the meeting. At this time Scott Pellingier addressed all present at the meeting that the Township Meeting was being recorded for administrative reasons. There were many visitors present at the meeting; attached is a copy of the sign in sheet.

At this time, 6:40pm, the board opened bids which were advertised for opening at this meeting for State approved AS-2 Anti-Skid, S.Andrulonis was at \$24.40 a ton delivered, Hansen Aggregates came in at \$30.00 a ton delivered. Smith made a motion to accept the bid from S. Andrulonis at \$24.40 a ton delivered for AS-2 Antiskid. Holdren seconded and all agreed. The board opened bids for Fuel oil 9000 gallons delivered to the township, we received one quote from WOC which was at \$2.116 a gallon delivered. Holdren made a motion to accept the bid from WOC at \$2.116 a gallon. Smith Seconded and all agreed.

The board discussed the updates on Warner Hill Road and asked the public for any comments and/or ask questions at this time. Residents had many questions and concerns which were discussed. At this time the Board will apply through the Bradford County Conservation District through their Dirt and Gravel Grant Project to try and get funding for this project. John Smith will fill out the appropriate paperwork and submit the application. The residents were encouraged to send letters to the Township addressing their concerns with Warner Hill Road and that these letters would be forwarded to the Conservation District along with the application. The Township should know by the end of May beginning of June if they have been awarded the grant.

Lafy motioned to approve the minutes of the March meeting with the correction of a typo. Smith seconded and all agreed. The Road Master Smith provided a written report. He explained dust oil will get ordered shortly and it is at the same cost as last year at \$40.00 per additional 50 feet. The Township provides 150 feet of coverage. We should be able to start applying dust oil by the end of May or beginning of June.

OLD BUSINESS:

There was nothing new to report for the Fire Department, EMC, or the Web site. Lori is still working on the new sign quote for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time. The township sent the letters to Penndot in reference to their concerns with the intersection of Bridge/Sheshequin/Ghent Hill and also their request for a speed limit study on Barner Road(which is a state road) in Sheshequin and Wysox Township.

New business: Kurt Lafy had a copy of the Audit Report for the Sheshequin/Ulster Rec Center. Laura Hewitt advises the board that she had several questions on the report. Lafy and Hewitt will address the questions at their next meeting at the Rec Center and report back to the board before the board makes a decision on their contribution.

Lafy made a motion to approve the bills and treasurer's report. Smith seconded and all agreed.

Lafy made a motion to adjourn the meeting at 7:46pm. Lafy called the meeting back to order at 7:47 to discuss Warner Hill road conditions again. The Board discussed their options and concerns if they do not get the Dirt & Gravel Roads grant this year. Lafy adjourned the meeting at 8:43pm.

Regular Meeting MINUTES March 15th 2021

Chairman Lafy opened the meeting at 6:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith, and Secretary Lori Kepner. There were four visitors present at the meeting, Samantha Latos, Thedaily review, Tom & Larry O'Reily, and Ryan Shores. There were no other special announcements.

Holdren motioned to approve the minutes of the February meeting. Smith seconded and all agreed. The Road Master Smith gave his verbal road report. The board discussed the bids needed for the April 19th, 2021 meeting. This includes Anti-Skid for this winter of 2500 ton, and 9000 gallons of diesel fuel. Holdren made the motion to advertise the bids, Smith seconded and all agreed.

OLD BUSINESS:

There was nothing new to report for the Fire Department, EMC, or the Web site. Lori is still working on the new sign for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time. The board discussed Warner Hill Road and thought it would be a good idea to invite the property owners on Warner Hill road to discuss any concerns or questions they may have to the April 19th, 2021 township meeting; the Secretary will send out a letter to the property owners before the next meeting. There is only one Saturday available for Spring Clean Up in April which is April 17th, 2021. Lafy made a motion to have our annual Spring Cleanup on April 17th, Holdren seconded and all agreed. At this time, 7:45pm, an executive session was called by Lafy to discuss possible litigation. Lafy made a motion to come out of executive session at 8:05pm. Smith made a motion to approve the treasurer's report and the bills which had been paid. Holdren seconded and all agreed.

NEW BUSINESS:

Ryan Shores was present to discuss the safety of the intersection of Bridge/Sheshequin/Ghent Hill. After much discussion the board decided to send PennDot a letter of concern on this intersection; to ask to put in flashing lights on the stop signs and there is a stop sign that needs replaced. Tom & Larry O'Reily were present to ask the township to request a speed limit study on Barner Road(which is a state road) in Sheshequin and Wysox Township; to have the speed limit reduced they are concerned with the high rate of speed that people travel that road. After the board discussed this issue they will send PennDot a letter requesting a speed limit study to be done on that road.

There was no new business to report.

Lafy made a motion to adjourn the meeting at 8:15pm.

Minutes prepared by Lori Kepner, Secretary

Sheshequin Twp minutes of the meeting held February 15, 2021

The Meeting was called to order at 6:30 PM by Vice Chairman, Aaron Holdren. Chairman Kurt D. Lafy served as temporary secretary in the absence of Lori Kepner. John Smith, the Roadmaster, was also in attendance.

Following the Pledge of Allegiance, the minutes of the January 4th, 2021 meetings were voted on for approval. KL moved and JS seconded. 3 Yeas

The Roadmaster's report emphasized the amount of snow plowing that transpired.

Under "Old Business" was a discussion about replacing the two cross pipes on Spaulding Hill Road. Roadmaster Smith indicated there was a large Dirt & Gravel Road Program grant for Stone Chimney Road, and, as such, there might not be time to undergo any other extensive work.

Warner Hill Road's closure was discussed. The township attorney had sent a certified letters to Ms. Vicki Warner regarding the wish to engage in negotiations for the purchase of a small section of her property in order to repair the road. All supervisors agreed that, as the signature card had yet been returned by the USPS, the township should wait for that to occur. As such, no action was taken at this time.

A motion was made by AH, seconded by JS to approve the bills and Treasurer's report. 3 Yeas

As there was no further business, the meeting was adjourned at 7:04 PM.

Meeting minutes prepared by Kurt Lafy, Chairman

Regular Meeting MINUTES January 4, 2021

DRAFT

Chairman Lafy opened the meeting at 4:30pm by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy, Vice- Chairman Holdren, Member John Smith, and Secretary Lori Kepner. There were no members of the public present. There were no other special announcements.

Lafy motioned to approve the minutes of the December 21st, 2020 meeting minutes. Holdren seconded and all agreed. The Road Master Smith gave his verbal road report.

OLD BUSINESS:

There was nothing new to report for the Fire Department, EMC, or the Web site.

Lori is still working on the new with the sign for the Garage/Township office location for a Blue Stone Carved Sign. There is nothing new with the bridges in the Township at this time. The board received a draft letter to send to Ms. Warner from our solicitor, Scott Pellingier. The board reviewed the letter and Lafy made a motion to direct Scott Pellingier to send the letter out. Holdren seconded and all agreed.

Lafy made a motion to approve the treasurer's report and the bills which had been paid. Smith seconded and all agreed.

NEW BUSINESS

There was no new business to report.

Lafy made a motion to adjourn the meeting at 5pm.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP
Reorganization Meeting Minutes
January 4, 2021
4:00pm

The reorganization meeting of the Sheshequin Township Supervisors was held on January 4, 2021 at the township building. Supervisors attending were Kurt Lafy, Aaron Holdren, and John Smith along with Lori Kepner – Secretary. There were no members of the public present. The meeting was called to order at 4:00 PM by Lafy.

A Motion was made by Holdren, seconded by Smith to appoint Temporary Chairman as Kurt Lafy and Temporary Secretary as Lori Kepner. Motion Passed.

Chairman of Board

A motion was made by Holdren seconded by Smith to appoint Kurt Lafy as Chairman of the Board. Motion passed.

Vice Chairman

A motion was made by Smith and seconded by Lafy to appoint Aaron Holdren as Vice Chairman of the Board. Motion passed.

Member

A motion was made by Holdren and seconded by Lafy to appoint John Smith as Member of the Board. Motion passed.

Road Master

A motion was made by Holdren to appoint John Smith as Road Master with a pay rate of \$18.54 per hour, motion seconded by Lafy. Motion passed. John Smith abstained from the vote. The suggested wages to be sent to the auditors for consideration.

Secretary/Treasurer

A motion was made by Holdren and seconded by Smith to appoint Lori Kepner as Secretary/Treasurer. Motion passed.

Treasurer Bond

A motion was made by Holdren and seconded by Smith to set the Treasurer Bond at \$400,000.00. Motion passed.

Building Code/Flood Plain Officer

A motion was made by Holdren and seconded by Smith to appoint Code Inspections Inc. as the Building Code/Flood Plain Officer. Motion passed.

SEO

A motion was made by Holdren to appoint Gene Powlus with Central Site Services as the Township SEO. Smith seconded, motion passed.

Chairman Vacancy Board

A motion was made by Holdren and seconded by Smith to appoint Ralph Perry as the Chairman of the Vacancy Board. Motion passed

Solicitor

A motion was made by Holdren and seconded by Smith to retain Scott Pellingier for the 2021 year. Motion passed

CDL Contact Person

A motion was made by Holdren and seconded by Smith to appoint Lori Kepner as CDL Contact Person. Motion passed.

Depository for Township

A motion was made by Holdren and seconded by Smith to set the Depository for the township as PS Bank. Motion passed.

Set Wages

A motion was made by Holdren and seconded by Smith to set the wages as follows for 2021. All working Supervisor wages to be forwarded to the auditors for final approval. Motion passed. Wages to be paid bi-weekly. John Smith abstained from the vote.

1. Full-time Road Crew – Bob	\$17.51
Full-time Road Crew – Mike	\$16.48
2. Part-time CDL	\$13.00
3. Working Supervisor	\$13.00
5. Road Master	\$18.54
6. Secretary/treasurer	\$12,607.20
Total yearly salary	

Regular Monthly Meeting

The monthly township meetings are set for the Third Monday of each month, beginning at 6:30 PM, which was passed at the December 2020 Township Meeting.

Holidays:

A motion was made by Holdren and seconded by Smith to set the following Holidays for the employees. Motion passed.

- | | |
|-------------------|---------------------|
| 1. New Year's Day | 5. Labor Day |
| 2. Good Friday | 6. Veterans Day |
| 3. Memorial Day | 7. Thanksgiving Day |
| 4. Fourth of July | 8. Christmas Day |

EMS Coordinator

A motion was made by Holdren and seconded by Smith to appoint Ronald Rogers as EMS Coordinator. Motion Passed.

Engineer:

A motion was made by Holdren seconded by Smith to hire an engineer on an as needed basis. Motion Passed.

TCC Primary Delegate

A motion was made by Holdren and seconded by Smith to appoint Kurt Lafy as Sheshequin Township TCC Primary Delegate, Aaron Holdren as the first alternate and John Smith as the second alternate. Motion Passed.

Open Records Officer

A motion was made by Holdren and seconded by Smith to appoint Lori Kepner as the Township open record officer. Motion passed.

Authorization of Accounts Payable

A motion was made by Holdren and seconded by Smith to authorize Secretary/treasurer to pay open accounts twice a month; or as needed so late fees are not incurred. Motion Passed.

2021 Mileage rate

A motion was made by Lafy and seconded by Smith to set the mileage at \$0.56 cents per mile. Motion passed.

Total miles of township roads are 49.38 miles. Total Population is 1302.

Close Meeting

A motion was made by Holdren and seconded by Smith to adjourn the reorganization meeting at 4:25 PM. The Sheshequin Township Supervisor's Regular Monthly meeting immediately followed.