

SHESHEQUIN TOWNSHIP
Reorganization Meeting Minutes
January 3, 2023
3:30pm

The reorganization meeting of the Sheshequin Township Supervisors was held on January 3, 2023 at the township building. Supervisors attending were Kurt Lafy, Aaron Holdren, and John Smith along with Lori Kepner – Secretary. Member of the public present at this time was Bruce Benish. The meeting was called to order at 3:30 PM by Lafy.

A Motion was made by Lafy, seconded by Smith to appoint Temporary Chairman as Aaron Holdren and Temporary Secretary as Kurt Lafy. Motion Passed.

Chairman of Board

A motion was made by Holdren seconded by Smith to appoint Kurt Lafy as Chairman of the Board. Motion passed.

Vice Chairman

A motion was made by Smith and seconded by Lafy to appoint Aaron Holdren as Vice Chairman of the Board. Motion passed.

Member

A motion was made by Holdren and seconded by Lafy to appoint John Smith as Member of the Board. Motion passed.

Road Master

A motion was made by Holdren to appoint John Smith as Road Master with a pay rate of \$24.00 per hour, motion seconded by Lafy. Motion passed. The suggested wages to be sent to the auditors for consideration.

Secretary/Treasurer

A motion was made by Lafy and seconded by Holdren to appoint Lori Kepner as Secretary/Treasurer. Motion passed.

Treasurer Bond

A motion was made by Holdren and seconded by Lafy to set the Treasurer Bond at \$750,000.00. Motion passed.

Building Code/Flood Plain Officer

A motion was made by Lafy and seconded by Holdren to appoint Code Inspections Inc. as the Building Code/Flood Plain Officer. Motion passed.

SEO

A motion was made by Lafy to appoint William Toth as the Township SEO. Smith seconded, motion passed.

Chairman Vacancy Board

A motion was made by Lafy and seconded by Holdren to appoint Ralph Perry as the Chairman of the Vacancy Board. Motion passed

Solicitor

A motion was made by Lafy and seconded by Smith to retain Neimic, Smith and Pellingier for the 2023 year. Motion passed

CDL Contact Person

A motion was made by Holdren and seconded by Smith to appoint Lori Kepner as CDL Contact Person. Motion passed.

Depository for Township

A motion was made by Lafy and seconded by Smith to set the Depository for the township as PS Bank. Motion passed.

Set Wages

A motion was made by Holdren and seconded by Lafy to set the wages as follows for 2023. All working Supervisor wages to be forwarded to the auditors for final approval. Motion passed. Wages to be paid bi-weekly.

- | | |
|-----------------------------------|-------------|
| 1. Full-time Road Crew – Bob, Don | \$22.00 |
| 2. Part-time CDL | \$13.00 |
| 3. Working Supervisor | \$13.00 |
| 5. Road Master | \$24.00 |
| 6. Secretary/treasurer | \$13,918.75 |
| Total yearly salary | |

Regular Monthly Meeting

The monthly township meetings are set for the Third Monday of each month, beginning at 6:30 PM, which was passed at the December 2021 Township Meeting.

Holidays:

A motion was made by Holdren and seconded by Smith to set the following Holidays for the employees. Motion passed.

- | | |
|-------------------|--------------|
| 1. New Year’s Day | 5. Labor Day |
|-------------------|--------------|

2. Good Friday
3. Memorial Day
4. Fourth of July
6. Veterans Day
7. Thanksgiving Day, & Day after
8. Christmas Day

EMS Coordinator

A motion was made by Lafy and seconded by Smith to appoint Tonya Barnett as EMS Coordinator. Motion Passed.

Engineer:

A motion was made by Lafy seconded by Smith to hire an engineer on an as needed basis. Motion Passed.

TCC Primary Delegate

A motion was made by Lafy and seconded by Smith to appoint Lori Kepner as Sheshequin Township TCC Primary Delegate, Lafy as the first alternate and Holdren as the second alternate. Motion Passed.

Open Records Officer

A motion was made by Holdren and seconded by Smith to appoint Lori Kepner as the Township open record officer. Motion passed.

Authorization of Accounts Payable

A motion was made by Lafy and seconded by Smith to authorize Secretary/treasurer to pay bills twice a month; or as needed so late fees are not incurred. Motion Passed.

2023 Mileage rate

A motion was made by Lafy and seconded by Smith to set the mileage at \$0.655 cents per mile. Motion passed.

Total miles of township roads are 49.38 miles, Total Mills 7.36, Total Population is 1302.

Close Meeting

A motion was made by Holdren and seconded by Smith to adjourn the reorganization meeting at 3:40 PM. The Sheshequin Township Supervisor's Regular Monthly meeting immediately followed.