

Sheshequin Township Minutes

August 19, 2024 Regular Meeting

Chairman Lafy opened the meeting at 6:30pm:

Attendees, Chairman Kurt D. Lafy, John Smith, member, Vice-Chairman Joe Richter and Secretary, Lori Kepner. There were several guests present, Aaron Holdren, Brandy Smith, and Laura Hewitt.

Lafy motioned to accept the July Regular Meeting minutes. Smith seconded and all agreed. The road master provided a written road report, which will be filed with the minutes. Smith discussed bidding out the material for the N. Middle Road Dirt and Gravel project. They will need to bid out 4" minus stone and 2RC stone. Richter made the motion to bid out the stone needed for the project. Smith seconded and all agreed. Richter discussed new radios for the township building and trucks. They do not have good service at all. Kepner will check to see if there is grant money for radios still available through the BC EMC dept. Smith will contact other local companies for quotes.

There is nothing new to report on the Fire Dept. There is nothing new with the EMC. Kepner emailed BCCD, to ask to get the Road crew signed up for the Dirt and Gravel Roads certification needed at the end of September. The Board is still working on some permit/land development issues within the township and will continue to work with Matt Gorman from Code Inspections Inc. and move forward as needed. There are no new updates on the Camera Policy for the township at this time. Bill Toth is working on getting some of the Township sewer issues resolved with some of the residents. Toth had submitted his SEO Report from the time frame of November 2023 to July 2024. There is nothing new with the township website, except that Laura Hewitt returned all the township ordinances she had to add to the website. She suggested maybe that the Township should purchase a type of scanner made especially for older documents like the ones in the Ordinance book. This is one of the reasons she returned the ordinances; she doesn't want to damage them and she doesn't have the equipment to scan them. There is nothing new with Code permit reports at this time. There is nothing new with the Solar Ordinance at this time. The notice of violation has been sent on the property violation at Hornbrook homes. Lafy will check on any updates. Caleb from Kilmer Insurance provided the Township with four recommendations for safety zones within the township garage/building. The board discussed hiring a cleaning person. Emma Medcalf had been recommended to the township to contact. Lafy made a motion to hire her if her rates were the same or less then our previous cleaning company. Richter seconded and all agreed.

New Business: The board discussed spending limits and Lafy would like everyone to be involved when large amounts are discussed. The box culvert had already been discussed at a much earlier meeting and was needed for the Dirt and Gravel Project on N. Middle Road. Just a reminder budget to start in October. The board discussed a recording device for their meetings. They decided they didn't need one. Lafy will contact Paul Litwin to see if he was interested in representing the township as their solicitor. He was recommended by several townships. Lafy made a motion to hire him if he accepts the position when contacted as long as his services were less than \$250.00 per hour. Richter seconded and all agreed. Smith made a motion to close the PS Payroll acct and open a PLGIT Payroll account and establish direct deposit with PLGIT if an employee would like that service. Richter seconded and all agreed. Lafy made a motion to open a PLGIT Impact fee account and leave only the minimum required in the PS Bank Impact fee account to keep it open with no fees related to keeping it open. Richter seconded the motion and all agreed. Smith made a motion to accept the treasurer's report. Lafy seconded and all agreed. The meeting was adjourned at 7:50pm. Next meeting will be September 16th, 2024.

Minutes prepared by Lori Kepner, Secretary