

SHESEQUIN TOWNSHIP
Reorganization Meeting Minutes
January 5, 2026
8:00am

The reorganization meeting of the Sheshequin Township Supervisors was held on January 5, 2026 at the township building. Supervisors attending were Kurt Lafy, Joseph Richter, and John Smith along with Lori Kepner – Secretary. There were no members of the public present. The meeting was called to order at 8:00am by Lafy.

A Motion was made by Smith, seconded by Lafy to appoint Temporary Chairman as Joe Richter and Temporary Secretary as Lori Kepner. Motion Passed.

Chairman of Board

A motion was made by Richter seconded by Smith to appoint Kurt Lafy as Chairman of the Board. Motion passed.

Vice Chairman

A motion was made by Smith and seconded by Lafy to appoint Joseph Richter as Vice Chairman of the Board. Motion passed.

Member:

A motion was made by Lafy and seconded by Richter to appoint John Smith as Member of the Board. Motion passed.

Road Master: A motion was made by Richter to appoint John Smith as Road Master with a pay rate of \$28.80 per hour, motion seconded by Lafy. Motion passed. Smith abstained. The suggested wages are to be sent to the auditors for consideration.

Secretary/Treasurer

A motion was made by Smith and seconded by Richter to appoint Lori Kepner as Secretary/Treasurer, with a yearly salary of \$15638.05. Motion passed.

Treasurer Bond

A motion was made by Lafy and seconded by Smith to set the Treasurer Bond at \$1,000,000.00. Motion passed.

Building Code/Flood Plain Officer

A motion was made by Smith and seconded by Richter to appoint Code Inspections Inc. as the Building Code/Flood Plain Officer. Motion passed.

SEO: A motion by Smith was made and seconded by Richter to appoint North Central Sewage as their SEO. Motion carried.

Chairman Vacancy Board

A motion was made by Smith and seconded by Richter to appoint Ralph Perry as the Chairman of the Vacancy Board. Motion passed

Solicitor

A motion was made by Smith and seconded by Richter to retain Attorney Paul Litwin for the 2026 year as the Township Solicitor. Motion passed

CDL Contact Person

A motion was made by Smith and seconded by Richter to appoint Lori Kepner as CDL Contact Person. Motion passed.

Depository for Township

A motion was made by Smith and seconded by Richter to set the Depository for the township as PS Bank and PLGIT. Motion passed.

A motion was made by Lafy and seconded by Richter to set the wages as follows for 2026. All working Supervisor wages to be forwarded to the auditors for final approval. Motion passed. Wages to be paid bi-weekly. This is a 3 % increase.

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|---------------------------------|---------|
| 1. Full-time Road Crew – Donnie | \$26.78 |
| 2. Part-time help | \$20.00 |
| 3. Working Supervisor | \$28.80 |

Regular Monthly Meeting

The monthly township meetings are set for the Third Monday of each month, beginning at 6:30 PM, which was passed at the December 2025 Township Meeting.

Holidays:

A motion was made by Smith and seconded by Richter to set the following Holidays for the employees. Motion passed.

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|-------------------|----------------------------------|
| 1. New Year's Day | 5. Labor Day |
| 2. Good Friday | 6. Veterans Day |
| 3. Memorial Day | 7. Thanksgiving Day, & Day after |
| 4. Fourth of July | 8. Christmas Day |

EMS Coordinator

A motion was made by Smith and seconded by Richter to appoint Tonya Barnettas EMS Coordinator. Motion Passed.

Engineer:

A motion was made by Smith seconded by Richter to hire an engineer on an as needed basis. Motion Passed.

TCC Primary Delegate

A motion was made by Smith and seconded by Richter to appoint Lori Kepner as Sheshequin Township TCC Primary Delegate, Lafy as the first alternate and Smith as the second alternate. Motion Passed.

Open Records Officer

A motion was made by Smith and seconded by Richter to appoint Lori Kepner as the Township open record officer. Motion passed.

Authorization of Accounts Payable

A motion was made by Smith and seconded by Richter to authorize Secretary/treasurer to pay bills twice a month; or as needed so late fees are not incurred. Motion Passed.

2026 Mileage rate

A motion was made by Smith and seconded by Richter to set the mileage at \$0.725cents per mile. Motion passed. Total miles of township roads are 49.38 miles, Total Mills 7.36, Total Population is 1302. There was no tax increase.

Close Meeting

A motion was made by Lafyand seconded by Smith to adjourn the reorganization meeting at 8:07am.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP Regular Meeting Minutes January 5, 2026

Chairman Lafy opened the meeting at 8:10am: Attendees, Chairman Kurt D. Lafy, John Smith, member and Vice-Chairman Joe Richter were present. Also, present was secretary, Lori Kepner. There were no members of the public present.

Approval of Minutes: The December 15, 2025 Regular Meeting minutes. A motion by Lafy was made to approve the minutes; seconded by Richter and all agreed.

Reports: The Road Master provided a verbal report; they have been plowing and sanding as needed.

There was nothing new with the EMC, or the Website.

We had not received a written report from the **SEO**, Lafy had a verbal report to give.

The board discussed mileage reimbursement for North Central Sewage Agency's Attorney. Richter made a motion to approve mileage reimbursement, Smith seconded and all agreed. There was nothing new to report on permits.

New Business: There was no new business.

Old Business: There are some updates on the Solar ordinance that Smith would like to have added; Lafy suggested having a work session to discuss any questions the board may have and to work on passing the Solar Ordinance. There is nothing new with the Employee manual.

Lafy motioned to open the budget just to update the ending balances in the accounts. Richter seconded to update the figures and all agreed. The financials were received and reviewed by the Board. A Lafy/Richter motion passed to accept the Treasurer's Report and approve bills.

A motion was made to adjourn the meeting at 8:21am by Richter.

Next Township Regular Meeting is February 17, 2026 at 6:30pm.

Minutes prepared by Secretary, Lori Kepner

