

SHESHEQUIN TOWNSHIP

Reorganization Meeting

January 3, 2017

The reorganization meeting of the Sheshequin Township Supervisors was held on January 3, 2017 at the township building. Supervisors attending were Kurt Lafy, Leslie Wanck, and John Smith along with Lori Kepner – Secretary. The meeting was called to order at 6:30 PM by Lafy with the pledge of allegiance.

Chairman of Board

A motion was made by Wanck and seconded by Smith to appoint Kurt Lafy as Chairman of the Board. Motion passed.

Vice Chairman

A motion was made by Lafy and seconded by Smith to appoint Leslie Wanck as Vice Chairman of the Board. Motion passed.

Member

A motion was made by Wanck and seconded by Lafy to appoint John Smith as Member of the Board. Motion passed.

Secretary/Treasurer

A motion was made by Lafy and seconded by Wanck to appoint Lori Kepner as Secretary/Treasurer and to increase the treasurer bond limit to 500,000 dollar limit. Wages are set at \$12,000.00 a year salary. Motion passed.

2017 Mileage

A motion was made by Lafy and seconded by Smith to set the mileage at \$0.535 cents per mile. Motion passed.

Road Master

A motion was made by Wanck and seconded by Lafy to appoint John Smith as Road master. The suggested wages to be sent to the auditors are \$17.55/hour. Motion passed. Smith abstained from voting

Chairman Vacancy Board

A motion was made by Lafy and seconded by Wanck to appoint Ralph Perry as the Chairman of the Vacancy Board. Motion passes.

Building Code Officer

A motion was made by Smith to appoint Code Inspections as our Building Code Officer and seconded by Wanck. Motion passes.

Solicitor

A motion was made by Lafy and seconded by Smith to retain Scott Pellingier for the 2017 year. Motion passes

CDL Contact Person

A motion was made by Lafy and seconded by Wanck to appoint Lori Kepner as CDL Contact Person. Motion passed.

Depository for Township

A motion was made by Wanck and seconded by Lafy to set the Depository for the township as PLGIT and PS Bank. Motion passed.

Set Wages

A motion was made by Lafy and seconded by Smith to set the wages as follows for 2017. All working Supervisor wages to be forwarded to the auditors for final approval. Motion passed.

1. Full-time Road Crew – Bob	\$16.55
Full-time Road Crew – Mike	\$15.55
2. Part-time CDL	\$13.00
3. Working Supervisor	\$13.00
4. Road Master	\$17.55
All wages to be paid bi-weekly	

Regular Monthly Meeting

A motion was made by Wanck and seconded by Smith to set the monthly meetings for the Third Monday of each month, beginning at 6:30 PM. Motion passed.

Holidays

A motion was made by Lafy and seconded by Wanck to set the following Holidays for the full-time employees. Motion passed.

- | | |
|-------------------|---------------------|
| 1. New Years Day | 5. Labor Day |
| 2. Good Friday | 6. Veterans Day |
| 3. Memorial Day | 7. Thanksgiving Day |
| 4. Fourth of July | 8. Christmas Day |

EMS Coordinator

A motion was made by Lafy and seconded by Wanck to appoint Steve Bixby and Ronald Rogers as needed. Motion Passed.

TCC Primary Delegate

A motion was made by Wanck and seconded by Smith to appoint Kurt Lafy as Sheshequin Township TCC Primary Delegate. Motion Passed.

Open Records Officer

A motion was made by Lafy and seconded by Wanck to appoint Lori Kepner as the Township open record officer. Motion passed.

Township Engineer shall be appointed on an as needed basis

Authorization of Accounts Payable

A motion was made by Lafy and seconded by Wanck to authorize Secretary to pay the bills around the 15th and last day of the month and as otherwise needed. Motion Passed.

Total miles of roads 50

Close Meeting

A motion was made by Lafy and seconded by Smith to adjourn the reorganization meeting at 6:45 PM. The Sheshequin Township Supervisor's meeting immediately followed.

SHESHEQUIN TOWNSHIP

MINUTES

January 3rd, 2017

6:45 pm

Chairman Kurt Lafy opened the meeting at 6:45 PM by calling for the pledge of allegiance which took place during the reorganization meeting.

Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public, and Lori Kepner, secretary were present.

Kurt Lafy queried the public if they had anything they wished to voice. There were no concerns.

The minutes of last meeting, were approved. Leslie Wanck moved and John Smith provided the second. 3 YEAS

Road master Smith provided his report. Typically all winter maintenance since the last meeting. Plowing and cindering as needed.

Nothing new with the Fire Department: No one was present

EMC: Nothing new to report.

OLD BUSINESS

Kurt reported on the abandoned buildings progress. It is done

Kurt will be in contact with the insurance adjustor from Erie (Insinger's insurance) to push to move to get the porch replacement finished. Kurt hasn't made any progress with insurance company as of yet will keep trying to move forward.

The Red Cross has not yet been back in touch with the Township about the agreement which was signed and submitted. We will keep this on the agenda till further notice.

NEW BUSINESS

As of the last meeting: Kurt contacted Greg Dibble with municipal services about SR1043 Bridge, at Deer Lick Creek and he came out to take a look at the bridge. There is indeed limited water flow under the bridge through the creek. Penndot should have the issue resolved soon. We will keep this on our agenda until we hear more from Penn Dot's progress.

Kurt hasn't heard anything more yet about the Wet Lands Mitigation issue with Monroeton. We are to keep this on the agenda until further notice.

The financial reports were provided and approved. Motion made by Kurt Lafy seconded by John Smith with 3 yeas.

There is a house on Collins road which we need to write a letter to the land owner about its condition. Kurt Lafy will draft a letter and have the Township send it out. Kurt Lafy made this motion John Smith seconded with 3 yeas.

At 7:45pm Kurt Lafy made a motion to adjourn.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

MINUTES

February 13, 2017

6:30 pm

DRAFT

Chairman Kurt Lafy opened the meeting at 6:30 PM by calling for the pledge of allegiance.

Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public, and Lori Kepner, secretary were present.

Kurt Lafy queried the public if they had anything they wished to voice. There were no concerns.

The minutes of last meeting, were approved. Kurt Lafy moved and Les Wanck provided the second. 3 YEAS

Road master Smith provided his report. Typically all winter maintenance since the last meeting. Plowing and cindering as needed.

Nothing new with the Fire Department: Not present

EMC: No one present

OLD BUSINESS

Kurt will be in contact with the insurance adjustor from Erie (Insinger's insurance) to push to move to get the porch replacement finished. Kurt hasn't made any progress with insurance company as of yet will keep trying to move forward. Kurt will contact Chris Wood again.

The Red Cross: Nothing new

We are waiting for reports back from Larsen Design on the Bridges before moving forward.

Deer Like Creek: Nothing new yet

Kurt hasn't heard anything more yet about the Wet Lands Mitigation issue with Monroeton. We are to delete this on the agenda for now.

NEW BUSINESS

The Township liability and workers compensation policy is up for renewal. Three different insurances companies were present, Gannon Insurance, Henry Dunn Ins, and DGK Insurance. Each insurance company presented their quotes, but there were differences in two companies that needed to be updated. The board decided to go with DGK Insurance again this year and if they can quote it back out in April of 2017 they will. Leslie Wanck made the motion to accept DGK insurances quote, seconded by Kurt Lafy with 3 yeas.

Juanita Smith was present to discuss doing some stencil work in the Township conference area. The board will have a work session to discuss what they would like.

They have started doing work on the Collins road house now; per John Smith it is down.

The Board found no adverse comments on the Crain Subdivision paperwork.

The board decided to switch from Dressel Welding supplies to RC welding supplies come April of 2017. RC Welding is less expensive and local. Leslie Wanck made the motion and Kurt Lafy seconded with 3 yeas.

Kurt Lafy would like to purchase a black finish coat rack with 16 hooks. Leslie Wanck made a motion for John Smith to purchase one. Kurt Lafy seconded with 3 yeas.

We will table the cleaning service to receive a few more estimates for services.

Spring Cleanup will be on April 29th, 2017 this year.

The financial reports were provided and approved. Motion made by Kurt Lafy seconded by John Smith with 3 yeas.

At 7:45pm Kurt Lafy made a motion to adjourn.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

MINUTES

March 6th, 2017

3:30 pm

DRAFT

Chairman Kurt Lafy opened the meeting at 3:30 PM by calling for the pledge of allegiance.

Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public, and Lori Kepner, secretary were present.

Kurt Lafy queried the public if they had anything they wished to voice. There were no concerns.

NEW BUSINESS

Cell Tower: The Township received and reviewed the planning module, for a proposed cell tower, in Sheshequin Township from Bradford County Planning. There is a temporary antenna on wheels on a trailer at the location now. By reviewing the paperwork it looks like the tower should only be 120 feet tall; if that is the case the Board is in favor of the tower as long as they meet all building code requirements and local planning codes. We are to note in the comment field of the paperwork that if at any time the height of the tower should change in the plans that the Township is to be notified immediately for approval. Lori Kepner will draft an attachment with the boards concerns to return to Bradford County Planning.

At 4:45pm Kurt Lafy made a motion to adjourn.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP
Minutes of Regular Meeting
March 20, 2017

Chairman Kurt D. Lafy called the meeting to order at 6:30 PM.

Present at the meeting were Chairman Kurt D. Lafy, Vice-Chair Les Wanck, Roadmaster John Smith, Steve Bixby, Gene Powlus and Warren Howler.

Following the pledge of allegiance, Chairman Lafy introduced Gene Powlus to the assembled. Mr. Powlus noted the township was required to send a letter to the DEP naming him as SEO. Mr. Powlus provide a format for this letter. As well, he requested we provide a letter to be given to Bradford County Sanitation, which authorized Mr. Powlus to retrieve all the records. Chairman Lafy noted he would see to both items.

Following this item of business, Chairman Lafy turned the meeting over to Vice-Chair Wanck so Mr. Lafy could take minutes of the meeting due to the absence of Lori Kepner.

Vice-Chair Wanck called on the Roadmaster to give his report.

EMC Steve Bixby noted during his report, that, as the Supervisors had declared a state of emergency during the last heavy snow fall, the township may be in line for some monetary reimbursement from the state. It was decided that Secretary Kepner would be tasked with collecting the needed data. Next he spoke about the need for Facebook. A few minutes of banter produced no clear cut pattern of thought.

A motion by Lafy to have Hunt Engineering give a professional opinion on the cracked slab was passed with 3 yeas after Smith seconded.

Smith moved to hire Class A Cleaning based on their proposal. Lafy seconded and Wanck called for a vote which produced 3 yeas.

It was determined we should ask DGK Insurance to come in and review our insurance policy with the aim of reducing costs still further.

Smith motioned to approve the bills. Lafy seconded and 3 yeas carried the motion which Vice-Chair Wanck called for.

As there was no further business, the meeting was adjourned at 7:45 PM.

SHESHEQUIN TOWNSHIP

MINUTES

April 17, 2017

Chairman Kurt Lafy opened the meeting at 6:30 PM by calling for the pledge of allegiance.

Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public, and Lori Kepner, secretary were present.

Kurt Lafy queried the public if they had anything they wished to voice. Steve Bixby brought up creating a township Facebook. The board discussed it. Kurt Lafy made a motion for John, Lori and Steve to work on a township Facebook for the board to review before publishing. Les Wanck seconded and all agreed.

The minutes of last meeting, were approved with the addition of HB1683 per John Smith. Kurt Lafy moved and Les Wanck provided the second. 3 YEAS

Road master Smith provided his written report. The board still needs to have the road inspections work session. We need to bid out for the next meeting. Fuel, Anti-Skid, and a Generator. Kurt Lafy made the motion for John Smith and Lori Kepner to get the information gathered and bid it out for the next meeting. Les Wanck seconded and all agreed.

Nothing new with the Fire Department: EMC: Nothing new right now.

OLD BUSINESS

Kurt Lafy made a motion to fix the porch and concrete. John Smith seconded and all agreed.

The Red Cross: Nothing new

We are waiting for reports back from Larsen Design on the Bridges before moving forward.

Deer Like Creek: Nothing new.

Bridge Inspections: Nothing new waiting on the report from Larsen Design Group.

NEW BUSINESS

The board discussed HB1683: tax deductions for volunteer fire fighters. The board will look into this and discuss it at a later date.

PSATS Convention April 23rd, - 26th, 2017. Lori Kepner relayed her intentions on attending the convention and would like to know if the Township would share 1/3 of the costs with Towanda Township, and the BCTOA. It would cost less than \$300.00 each. There is no budgeted item for continued education though under the secretary's expenses. John Smith explained that we could move \$300.00 from the cleaning services to continued education to cover her expensive since we have already saved \$300.00 in that category. John Smith made the motion to send Lori Kepner to the PSATS convention as the township representative. Les Wanck seconded and all agreed.

Spring cleanup will be on April 29th, 2017 it will be advertised in the Daily Local twice before it occurs. Tires will be \$3.50 each without rims, \$4.50 with rims. No Electronics are allowed and no appliances with Freon.

Collins road house is down. We can take off the agenda.

The financial reports were provided and approved. Motion made by Kurt Lafy seconded by John Smith with 3 yeas.

Kurt Lafy made a motion to adjourn.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

MINUTES

MAY 15, 2017

Chairman Kurt Lafy opened the meeting at 6:30PM by calling for the pledge of allegiance.

Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public, and Lori Kepner township secretary.

The supervisors had advertised for the opening of Fuel and Anti-Skid bids for this May 15th, 2017 meeting. At this time the supervisors opened the Fuel bids. We received two bids one from Williams Oil, and one from Welles Mill Co. Williams Oil had the lowest bid for all the 9,000 gallons of Diesel Fuel delivered. Kurt Lafy made a motion to accept the bid from Williams Oil at \$1.6746 gal. Leslie Wanck seconded and all agreed. At this time the supervisors opened the Anti-Skid bids. They had several bids, but S. Andrulonis Enterprises was the lowest bid at \$19.80 a ton delivered. John Smith made a motion to accept the bid for 1,200 tons of state approved AS-I Anti-Skid from S. Andrulonis Enterprises at \$19.80 a ton. Leslie Wanck seconded and all agreed. There were no public comments.

Kurt Lafy queried the public if they had anything they wished to voice. Cathy Cook asked about dust oil control and when we were going to put it down, unless the Township was going to tar and chip the roads. The supervisors explained the differences in tar and chip for the roads and its costs and then also explained the cost of applying oil. They explained for now they will continue to place oil on the roads for dust control and should start sometime in June. Kathy would like an additional 150 feet over and above what the township will put down. The board discussed the Facebook page and decided we needed more time to work with John, Lori, and Steve Bixby. Also Laura Hewitt discussed the web site and upgrades it needs and would like the supervisors input as she moves forward. She had submitted a letter to the supervisors to review what the web site will look like and encourages them and the secretary to take a look.

The minutes of the last meeting were approved with some corrections. Kurt Lafy moved and Leslie Wanck provided the second and all agreed.

The Road Master John Smith gave his written report to the supervisors and general public. Anyone wishing to look at the report there is a copy on file at the Township. John suggested we advertise for generator bids for the township building and hold a special meeting to open the bids. The supervisors agreed on May 31, 2017 for a special meeting. Kurt Lafy made the motion and Leslie Wanck provided the second and all agreed. The supervisors decided to have a work session to go over the roads before the special meeting on May 31, 2017. John explained the old building will be demolished soon.

OLD BUSINESS

There is nothing new on the Insurance Claim. There is nothing new on the Red Cross. DEP filed permits for SR1043 Deer Lick Creek. We will wait to see if there is any new information on HB: 1683 from Steve Bixby.

NEW BUSINESS

The Demo Day for the Bradford County Conservation district will be on June 21st, 2017 at the Smithfield Township Building. The Financial report were provided and approved. Motion made by Kurt Lafy seconded by John Smith with 3 yeas. We need to put painting of the Township walls on the next agenda for June. We need to look into Welcome to Sheshequin Township signs and also purchasing a Flag Pole for outside the new township building. At this time Kurt Lafy made a motion to adjourn.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

MINUTES

June 20th, 2017

Chairman Kurt Lafy opened the meeting at 3:30PM by calling for the pledge of allegiance.

Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public, and Lori Kepner township secretary.

Kurt Lafy queried the public if they had anything they wished to voice. Laura Hewitt requested that special announcements be forwarded to her so she can put them on the Web Site.

The minutes of the last meeting were approved with some corrections. Les Wanck moved and John Smith provided the second and all agreed.

The Road Master John Smith gave his written report to the supervisors and general public. Anyone wishing to look at the report there is a copy on file at the Township.

Steve Bixby had nothing new from EMC to report, and also nothing new to him on HS: 1683. He explained he was informed that the Townships would be receiving information in the near future. Les Wanck recalled reading something he had, and he would look for it to bring to the next meeting.

OLD BUSINESS

There is nothing new on the Insurance Claim; Gary Webster will be in contact with John. Steve Bixby had received a signed contract from the Red Cross, but he didn't bring it with him, he will make sure the secretary receives it. Penn Dot filed permits, for SR1043 Deer Lick Creek, with DEP, nothing new yet. The board discussed the Facebook page and decided we needed more time to work with John, Lori, and Steve Bixby. We will also include Laura Hewitt with this work. The Demo Day for the Bradford County Conservation district will be on June 21st, 2017 at the Smithfield Township Building. We are in the process of gathering paintings/pictures of the Township to hang in the Township from the area residents. Les Wanck put a notice in the Daily review. There are other places we can look as well, Penn State Extension, Historical Society, and the local Libraries. Kurt Lafy made a motion to gather pricing and information for 4 welcome to Sheshequin Township signs for the next meeting. John Smith seconded and all agreed. We have received the new Flag Pole for outside the new township building. The board discussed the demolition of the old buildings and also the remaining grade excavating and grading work. Insinger Construction has not completed this work yet that they have started. Kurt Lafy made a motion to have Les Wanck call them and discuss this issue, and for them to give the Township in writing a letter of commitment that the work will be completed by our July Township Meeting. John Smith seconded and all agreed. Kurt Lafy made a motion to reschedule the next township meeting because the secretary will be out of town the week of July 17th. He rescheduled the meeting for July 20th, 2017 at 3:30pm. John Smith seconded the motion and all agreed.

The board discussed the reports of the 5 bridges that we received. The one with the most priority is the bridge on Goose Hollow Road. Kurt Lafy made a motion to direct Hunt Engineering to do a feasibility study on that bridge to see if the board can put in a Culvert pipe type bridge, instead of an actual new bridge. It would save the Township half of the cost of a new bridge. John Smith seconded the motion and all agreed.

NEW BUSINESS

The Financial report were provided and approved. Motion made by John Smith seconded by Les Wanck with 3 years. At this time Kurt Lafy made a motion to adjourn.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

MINUTES

July 20th, 2017

Chairman Kurt Lafy opened the meeting at 3:30PM by calling for the pledge of allegiance.

Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public were present including Chris Wood, Steve Bixby, Chris Wood and the Township SEO, Gene Powlus. Lori Kepner township secretary was also present. Kurt Lafy queried the public if they had anything they wished to voice.

The minutes of the last meeting were approved. John Smith moved and Leslie Wanck provided the second and all agreed.

The Road Master John Smith gave his written report to the supervisors and general public. Anyone wishing to look at the report there is a copy on file at the Township. The backhoe needs repairs. It will cost approximately \$3,876.61 to repair and replace the bucket. Kurt Lafy made a motion to approve this payment out of the appropriate budgeted item. John Smith seconded and all agreed.

OLD BUSINESS:

Les is to contact Gary Webster, on the Insurance Claim work for the front porch project, and ask for a project commitment date. Steve Bixby brought the signed contract from the Red Cross to the Township meeting for their file. There is nothing new on Deer Lick Creek. The board discussed the Facebook page; we are still working on it. We are still in the process of gathering paintings/pictures of the Township to hang in the Township from the area residents. We are still working on pricing etc., on the welcome to Sheshequin Township signs for the next meeting. The board discussed the demolition of the old buildings and also the remaining grade excavating and grading work. Les did speak with Chris Insinger and he explained he has been waiting on the asbestos report from the state to give a copy to Code Inspections so they will issue him a demolition permit; once that is done he will start work on the demolition and also the grading and site repairs. Kurt Lafy made a motion to send the drafted letter by Scott Pelling, solicitor for the Township, to have Chris move on this project even sooner. Les Wanck seconded and all agreed. Les will also contact Chris and explain that any work they show being done within the next week will show their commitment to his word and we will not pull his performance bond. Chris Wood was present from Hunt Engineering to discuss the options the Township has for the replacement and repairs to the bridges in the Township. The one with the most priority is the bridge on Goose Hollow Road. Kurt Lafy made a motion to direct Hunt Engineering to do an H & H study and the survey which will cost approximately \$12,250.00 so the board can then determine which is the best route for the Township to take to replace the bridge on Goose Hollow Road. Les Wanck seconded and all agreed.

NEW BUSINESS: There will be a ½ marathon on October 7th, 2017 within the limits of Sheshequin Township, but along state roads. The supervisors are in favor of this marathon and will draft a letter of approval to send to Commissioner Daryl Miller. We received a request for funding from the Bradford County Historical Society to go towards the creation of a book with historical information about all the townships and boroughs within Bradford County. The board discussed it and we do not have anything budgeted for this project, so they will not be sending a contribution towards this project. The board reviewed the Burgess Subdivision and found no adverse comments on the subdivision. Anita Whipple had requested to be reimbursed by the Township and the County for her deposit slips charges which she incurred. She informed the Township that the County was not reimbursing her for the expense. The township found it to not be an allowable expense under the Second Class Township code. The Township does reimburse her for half of her postage expenses. Kurt Lafy made a motion to not pay the request, seconded by John Smith, with Les Wanck abstaining from the vote. Motion passed with 2 yas. Steve Bixby asked about getting supplies for EMA that they discussed last year. Kurt Lafy explained there was money budgeted for expenses for EMA and to approve Steve Bixby to spend approximately \$250.00 for allowable expenses. John Smith seconded and all agreed.

The Financial report were provided and approved. Motion made by John Smith seconded by Les Wanck with 3 yas.

At this time Kurt Lafy made a motion to adjourn.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

MINUTES

August 21, 2017

Chairman Kurt Lafy opened the meeting at 6:30PM by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public were also present. Kurt Lafy queried the public if they had anything they wished to voice. Anita Whipple was not present. Kurt directed the township secretary to invite Anita to our next meeting.

The minutes of the last meeting were approved with corrections. Kurt would like to see the Township located added to the minutes and also the time adjourned. Also he had corrections which were noted on the August 7th, 2017 special meeting that the motion was to pull the bond which required a 7 day notice and we could delay or rescind. Les Wanck moved and John Smith provided the second and all agreed for all corrections.

The Road Master John Smith gave his written report to the supervisors and general public. Anyone wishing to look at the report there is a copy on file at the Township. The board had budgeted for a new truck for this year. John went over what was wanted in a truck with the board. Les Wanck made a motion to approve to advertise for bids for a new truck with the specs that John will provide to the secretary. Kurt Lafy seconded the motion and all agreed.

OLD BUSINESS:

Steve Bixby EMC director for the Township explained there was nothing new for his EMC report. He did submit products to order for the Township for the EMA department. These items will be ordered through the Township and had been budgeted for. There is nothing new on Deer Lick Creek. At the present time there is nothing new for the Facebook page. The comment form does work on the Web Site. The famous sayings have been stenciled on the walls of the conference area of the Township building. We are still gathering pictures from residents etc. This is a work in progress. We are still working on pricing etc., on the welcome to Sheshequin Township signs. Kurt is going to still work on options for the Goose Hollow Study. The old Township building has been demolished and the ground has been excavated and seeded. The front porch is back up as well. Kurt Lafy discussed his desire to deduct the difference between the cost of the new front porch and the insurance claim total; and also the cost for attorney's fees, meetings etc. from the final cost that Insinger provides to the Township as his bill. This is allowable in the contract. The board discussed this issue. The bill received from Webster for services to put the new porch on was \$17108.23 the insurance claim is only paying \$12,479.83. Les Wanck made a motion to pay the bill of \$17,108.23 to Webster's for their work done out of the Impact fee fund. John Smith seconded and all agreed. Kurt Lafy made a motion to deduct the difference in the expenses which were incurred during the final process of getting the porch on, and the old building demolished from Insinger's final bill. John Smith seconded and Les Wanck abstained from voting he didn't agree with deducting the difference for the special meeting called. Motion passed with 2 yas, 1 nay.

NEW BUSINESS: There will be a meeting held by the commissioners on September 28th, 2017 to go over EMA help for flooding and stream/creek permits. It will be held at the Athens High school at 6PM. Les Wanck made a motion to have the Fall Clean up Day on September 16th, 2017 at the same time as the Spring Cleanup and to advertise for it. Kurt Lafy seconded and all agreed.

The Financial report were provided and approved. Motion made by Les Wanck seconded by Kurt Lafy with 3 yeas.

At this time Kurt Lafy made a motion to adjourn. Meeting adjourned at 7:22PM.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

MINUTES

September 18th, 2017

Chairman Kurt Lafy opened the meeting at 6:30PM by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public were also present. Kurt Lafy queried the public if they had anything they wished to voice, there no comments at this time.

The minutes of the last meeting were approved with changes. Les Wanck moved to approve the previous meeting minutes and John Smith provided the second all agreed.

The Road Master John Smith gave his written report to the supervisors and general public. Anyone wishing to look at the report there is a copy on file at the Township. The board opened the bids for a new township truck. There was only one bid submitted, which was by R.R. CharlieBoy for \$61,000.00. John reviewed all the information provided from R.R. CharlieBoy and found it to be accurate in what the bid was requesting. Kurt Lafy made a motion to accept the bid of \$61,000.00 from R.R. CharlieBoy for a 2007 International 7600 6X4. John Smith seconded and all agreed. We will probably take the old truck to the auction. The final paperwork for the Dirt & Gravel project for Crowley road is almost done.

OLD BUSINESS:

There was nothing new for EMC report or the Fire Department. The board is still reviewing Act 172. There is nothing new on Deer Lick Creek, Penndot representative Jared McMicken still working on. At the present time there is nothing new for the Facebook page. There may be some changes needed to the famous sayings have been stenciled on the walls of the conference area of the Township building; the board will review and change as needed. We are still gathering pictures from residents etc. This is a work in progress. We are still working on pricing etc., on the welcome to Sheshequin Township signs. Kurt talked to Billy Maynard about pricing. Billy said approximately \$2000 to \$3000 per sign. Laura is going to get some budget numbers together for the board for upgrading the Web Site. Kurt is going to still work on options for the Goose Hollow Study. Bradford County Conservation maybe able to help the Township with this study. Kurt will keep in contact with them. Fall clean up went well. We may change the hours next year to shorter hours.

NEW BUSINESS:

The board discussed paying off the line of credit balance for the new building. We can use the Impact fee money to finish paying this line of credit and be debt free. The payoff would be approximately \$166,000.00. Kurt Lafy made a motion to pay off the line of credit with PS Bank for the new building. Les Wanck seconded the motion and all agreed. The township secretary will get the payoff and process the payment. There will be a meeting held by the commissioners on September 28th, 2017 to go over EMA help for flooding and stream/creek permits. It will be held at the Athens High school at 6PM.

The Financial report were provided and approved. Motion made by Les Wanck seconded by Kurt Lafy with 3 years.

At this time Kurt Lafy made a motion to adjourn. Meeting adjourned at 7:45PM.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

MINUTES

October 16th, 2017

Chairman Kurt Lafy opened the meeting at 6:35PM by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public were also present. Kurt Lafy queried the public if they had anything they wished to voice, there no comments at this time.

The minutes of the last meeting were approved with changes. Les Wanck moved to approve the previous meeting minutes and John Smith provided the second all agreed.

The Road Master John Smith gave his written report to the supervisors and general public. Anyone wishing to look at the report there is a copy on file at the Township.

OLD BUSINESS:

There was nothing new for EMC report or the Fire Department. Penn Dot will start work on Deer Lick Creek hopefully by December 1st, 2017, weather permitting. At the present time there is nothing new for the Facebook page. We received an email from Juanita to make sure we still had paint left to correct the mistake; and we do. She has been asked to get a copy of the paperwork she had on the verses so the township can make sure nothing else needs corrected. We are still gathering pictures from residents etc. We are still working on pricing etc., on the welcome to Sheshequin Township signs. Kurt provided some samples and pricing; Les as well had talked to Bradco Supply on pricing and sizes. Laura Hewitt, suggested looking at the company Fossil Signs for some ideas. Kurt had received information from Larsen Design and Stiffler McGraw on the Goose Hollow Study. Unfortunately, Bradford County Conservation cannot help with the study. After much discussion, the board decided to have Kurt Lafy contact Greg Dibble to find out what type of bridges were permitted to be used with Liquid Fuels money first, and then the board will work on this from there.

NEW BUSINESS:

Kurt Lafy asked the board if they would be interested in inviting the Bradford County Commissioners to hold one of their bi-weekly meetings here at the Township Office. The commissioners use various Municipal buildings, libraries, etc. to hold their meetings. The board was in agreement to having Kurt invite the commissioners to use our office building. The board reviewed Bud Shores subdivision paperwork and found no adverse comments. The board had reviewed the Ulster/Sheshequin Rec Centers paperwork which they provided as asked by the secretary for their yearly contribution. Kim Babcock was present from the Rec Center if the board had any questions. She explained the new procedures they have in place now for cash management and also the new building rental agreement. The board would like a copy of the policies before sending out payment. Kurt Lafy made a motion that once the board received the requested information; they would send out the payment. John Smith seconded and all agreed. There was discussion about junk on Spalding road. John Smith explained the hazards, which are many, with the junk being in the Township right of way. After the discussion on this issue, Kurt Lafy made a motion to write Mr. Spaulding a letter requesting that the junk be removed from the right of way of the Township, if he does not take care of the matter, then Kurt will contact the State Police and move forward with what the Township can do to correct this problem. Les Wanck seconded the motion and all agreed. There have been many complaints to the Township about 4-wheelers causing damage to the roads and running up and down the township roads all hours of the night. There was a motion made by Kurt Lafy to contact the State Police and see what the Township can do to resolve this problem, as well as purchase a trail camera to install for various problems within the township. John Smith seconded the motion and all agreed. The board needs to make sure the budget is ready for advertising at the November meeting. The Financial report were provided and approved. Motion made by Les Wanck seconded by Kurt Lafy with 3 years. At this time Kurt Lafy made a motion to adjourn. Meeting adjourned at 8:45PM.

Minutes prepared by Lori Kepner, Secretary

SHESHEQUIN TOWNSHIP

MINUTES

November 20th, 2017

Chairman Kurt Lafy opened the meeting at 6:30PM by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, several members of the public were also present. Kurt Lafy queried the public if they had anything they wished to voice, there no comments at this time.

The minutes of the last meeting were approved. John Smith moved to approve the previous meeting minutes and Les Wanck provided the second all agreed.

The Road Master John Smith gave his written report to the supervisors and general public. Anyone wishing to look at the report there is a copy on file at the Township.

OLD BUSINESS:

There was nothing new for EMC report or the Fire Department. Penn Dot has finished the work on Deer Lick Creek. We can take this off the agenda. At the present time there is nothing new for the Facebook page. We received an email from Juanita to make sure we still had paint left to correct the mistake; and we do. She has been asked to get a copy of the paperwork she had on the verses so the township can make sure nothing else needs corrected. We are still gathering pictures from residents etc.; this will be an ongoing project. We are still working on the welcome signs for Sheshequin Township. Litchfield Township just put one up; it was done by Rich Powell who lives in Windham Twp. off of Rt 187. Lori will get phone number for him and give it to Les. Kurt had talked to PennDot about Goose Hollow Road and what was allowable for liquid fuels monies. Kurt received information from Larson Design on other projects (bridges) that had been done in the surrounding areas. The board may want to go take a look at these projects and see if it would fit our needs. The board discussed this and were in favor of having a work session day to review other projects in the area. There was discussion about junk on Spaulding road. John Smith explained the hazards, which are many, with the junk being in the Township right of way. After the discussion on this issue, John Smith made a motion to have Kurt Lafy write Mr. Spaulding a notice of violation requesting that the junk be removed from the right of way of the Township both by certified mail and regular parcel post. Les Wanck seconded the motion and all agreed.

NEW BUSINESS: The board was presented the proposed budget for 2018. Les Wanck made a motion to approve to advertise the budget for review before passing it at the December 18, 2017 meeting. John Smith seconded and all agreed. During the boards work session of the budget an executive session was called by Kurt Lafy to discuss personnel issues. The board reviewed the 2018 agreement with the Bradford County Humane Society. They were in favor of signing the agreement again for 2018. Kurt Lafy made the motion to accept the agreement. Les Wanck Seconded and all agreed. The cleanup days were discussed for 2018; the board felt that the hours for both clean up days should be from 8am-1pm that time seems to be the busiest. A resolution to prohibit Casinos within Sheshequin Township was reviewed. Kurt Lafy made a motion to approve the Resolution to prohibit a Category 4 casino within Sheshequin Township. Les Wanck seconded and all agreed. A list of the 2018 meeting dates was given to the board for review. The reorganization meeting will have to be held on January 2nd, 2018, The Ulster Rec Center representatives were present to discuss some upcoming items going on and to discuss other issues. Their Christmas Party will be on December 15th, 2017 from 7pm-9pm. The Financial report were provided and approved. Motion made by Les Wanck seconded by Kurt Lafy with 3 yeas. At this time Kurt Lafy made a motion to adjourn. Meeting adjourned at 7:26PM.

Minutes prepared by Lori Kepner, Secretary

SHESEQUIN TOWNSHIP

MINUTES

December 18th, 2017

Chairman Kurt Lafy opened the meeting at 6:30PM by calling for the pledge of allegiance. The Township meeting was held at the Township Municipal Building at 1774 N. Middle Rd, Ulster PA 18850. Present at the meeting were Chairman Lafy and supervisors Leslie Wanck and John Smith, a member of the public was also present. Kurt Lafy queried the public if they had anything they wished to voice, there no comments at this time.

The minutes of the last meeting were approved. Les Wanck moved to approve the previous meeting minutes with the changes and John Smith provided the second all agreed.

The Road Master John Smith gave his written report to the supervisors and general public. Anyone wishing to look at the report there is a copy on file at the Township.

OLD BUSINESS:

There was nothing new for EMC or the Fire Department. We have started working on the Facebook page. Laura presented to the board an update on the Website and costs to update it and her fees to maintain it for the 2018 calendar year. Laura said for the updates it would cost \$175.00; hosting and domain name for the year would be \$150.00; and posting minutes etc. for the year at \$300.00. This would be a total of \$625.00 for the year for her services. Les Wanck made a motion to accept this proposal on the Web Site, John Smith seconded, Les and John were in favor, and Kurt Lafy abstained from voting. Juanita hasn't gotten back to the Township yet about the correction to the lettering on the wall. We are still gathering pictures from residents etc.; this will be an ongoing project. We are still working on the welcome signs for Sheshequin Township. Les Wanck called Rich Powell and will be getting some estimates for the township to review. Nothing new right now on the Bridge projects. Kurt will keep in touch with the other supervisors on this progress. The board discussed the letter received from Mr. Spaulding's lawyer; they are appealing our notice of violation. Kurt Lafy made the motion to move forward with the process of sending all information to the Township attorney to take care of. John Smith seconded and all agreed.

NEW BUSINESS: Les Wanck made a motion to approve the 2018 budget and sign the budget resolution establishing the 2018 taxes for 2018 with no increases. John Smith seconded and all agreed. Kurt would like to address the problem of the sweating of the walls in the garage and cold storage area. He will contact the appropriate people to set up a meeting. The reorganization meeting will be held on January 2nd, 2018 at 2pm, followed immediately by our Regular Monthly meeting. The 2018 Federal Mileage reimbursement rate will be .545 cents per mile. The Financial report were provided and approved. Motion made by Les Wanck seconded by Kurt Lafy with 3 yeas. At this time Kurt Lafy made a motion to adjourn. Meeting adjourned at 7:30PM.

Minutes prepared by Lori Kepner, Secretary